

Special Meeting of the Valhalla Board of Fire Commissioners for January 10, 2007

The Special Meeting of the Board of Fire Commissioners of the Valhalla Fire District for 2007 was convened by Commissioner Hoffarth at 7:40pm.

In attendance were: Comrs. Deegan, Hoffarth, McCarthy, Nicoletti, Chiefs King, Oudhuesden, Financial Consultant Butler, and Secretary-Treasurer Ciancio.

It was moved on a motion made by Comrs. McCarthy/Hoffarth to accept as read the Treasurer's report, that bill submitted for payment be approved and transfers executed.
MC.

FINANCIAL REPORT:

Balance Forward	\$ 2,715.46
Transfers	\$ 20,000.00
Paid Vouchers	\$ 21,356.45
MUNI Now Interest Income	\$ 3,977.45
Transfers-MUNI Now Interest	\$ 3,977.45
Closing Balance	\$ 1,359.02

STATUS OF ACCOUNTS:

Regular Checking	\$ 1,359.02
Fire District Money Market	\$111,177.62
Capital Reserve Money Market	\$553,629.35
Building Reserve Money Market	\$ 75,536.43
Repair Reserve Money Market	\$ 32,262.06
TOTAL:	\$773,964.48

CHECKS:

4375 VOID	\$ 0.00
4376 AAA Emergency	\$ 12,243.00
4377 Michael G. Grieco	\$ 525.00
4378 Con Edison	\$ 282.62
4379 Hummel & Butler CPAs	\$ 450.00
4380 Steven Lederer	\$ 7.46
4381 Greg Pille	\$ 16.11
4382 White Plains Rubber Stamp	\$ 8.25
4383 Michael Kohany	\$ 119.22
4384 Perfect Computer	\$ 400.00
4385 US Treasury	\$ 313.50
4386 Alpine Software Corp.	\$ 1,875.86
4387 Cablevision	\$ 29.95
4388 NYS Employment Taxes	\$ 1.13

4389	Gianfranco Pizza	\$	67.35
4390	VOID	\$	0.00
4391	Family Medical Care, PC	\$	4,917.00
4392	NYS Dept of Transportation	\$	<u>100.00</u>
TOTAL:		\$	21,356.45

TRANSFERS:

From: Money Market Acct #670-0184941
 To: Checking Acct #670-0672326 \$ 20,000.00

From: Checking Account #670-0672326
 To: Repair Reserve Fund #670-0184887 \$ 143.29
 Capital Reserve Fund #670-0184895 \$ 2,459.00
 General Fund MMkt #670-0184941 \$ 707.34
 Building Reserve Fund #670-0185042 \$ 335.50
 Service Award - DBP #670-0185441 \$ 263.53
 Service Award – DCP #670-0464375 \$ 8.65
 General Fund MMkt #670-0184941 \$ 58.28
 Service Award – DBP #670-3478466 \$ 1.85
 TOTAL: \$ 3,977.44

It was moved on a motion made by Comrs. Nicoletti/McCarthy to accept the projects for 2007 as follows: Gear \$10,000.00; Pagers (approx. 30) \$ 9,000.00; Bottles (for #1) \$1,400.00; Pump \$1,500.00; Hose \$2,000.00; Air Bags \$ 2,390.00; Chairs \$1,500.00; R-9 Tires \$2,500.00; Super Vac (for R-9, electric positive pressure) \$2,000.00; Chief's Car \$25,000.00; Exhaust System for U-59 \$9,500.00; Generator \$15,000.00; Radios (portable, 10) \$28,746.64; Radio Installation \$2,000.00; proposed chief's office for a total of \$112,536.64. MC.

It was moved on a motion made by Comrs. Nicoletti/McCarthy that the Special Meeting be adjourned at 7:54pm.

Respectfully submitted,

Kristen M. Ciancio
 Secretary-Treasurer

Organizational Meeting of the Valhalla Board of Fire Commissioners for
January 10, 2007

The Organizational meeting of the Board of Fire Commissioners of the Valhalla Fire District for 2007 was held on January 10, 2007 and convened by District Secretary-Treasurer Ciancio at 7:54pm. District Secretary-Treasurer Ciancio administered the Oath of Office of Commissioner of the Valhalla Fire District to Comrs. Deegan and Hoffarth. It was moved on a motion made by Comr. McCarthy/Deegan that Comr. Hoffarth serve as Chairman. MC. It was moved on a motion made by Comr. McCarthy/Nicoletti that Comr. Deegan serve as Vice-Chairman. MC.

It was moved on a motion made by Comrs. Nicoletti/McCarthy to appoint Kristen M. Ciancio District Secretary-Treasurer for 2007 at an annual salary of \$6,000. MC. Chairman Hoffarth administered the Oath of Office of Secretary-Treasurer of the Valhalla Fire District to Secretary-Treasurer Kristen M. Ciancio.

It was moved on a motion made by Comrs. Deegan/Nicoletti to appoint Anthony Matranga Deputy Treasurer-Secretary for 2007. MC.

It was moved on a motion made by Comrs. McCarthy/Deegan that William N. Young, Jr. of the law firm Wein, Young, Fenton & Kelsey, PC., represent the Valhalla Fire District at an annual retainer of \$1,500.0 and an hourly rate of \$175.00 and \$50.00 per hour for all travel time. MC.

It was moved on a motion made by Comrs. Deegan/Nicoletti that The Journal News be designated the official newspaper of the Valhalla Fire District. MC.

It was moved on a motion made by Comrs. McCarthy/Deegan that the Valhalla Fire District have all accounts at the Bank of New York/JP Morgan Chase. MC.

It was moved on a motion made by Comrs. Nicoletti/McCarthy that the Valhalla Fire District continue membership with the NYS Association of Fire Districts, Association of Fire Districts – Westchester County, NYS Association of Fire Chiefs, Mt. Pleasant Chief's Association and the National Fire Protection Association. MC.

It was determined by Chairman Hoffarth that the assignment of the various committees of the District remain the same for 2007. MC.

It was moved on a motion made by Comrs. McCarthy/Nicoletti that Family Medical Care, Inc., PC be designated as the District's Department physician and health care facility. MC.

It was moved on a motion made by Comrs. Deegan/McCarthy to have all District books audited by Hummel & Butler, CPAs and to retain their services as District Auditors and further moved that the District's Financial Consultant and District Treasurer be authorized to submit the Annual Treasurer's Report by the March 2007 regular monthly

meeting as well as file all documents with the NYS Comptroller's Office as required by law. MC.

It was moved on a motion made by Comrs. Deegan/McCarthy to appoint Nancy Sohn District Service Award Administrator at an annual retainer of \$5,000. MC.

It was moved on a motion made by Comrs. Deegan/Nicoletti to appoint Gregg Hermann Webmaster at a rate of \$25 per hour, not to exceed \$1000 per year to update the District website. MC.

Following the recommendation of Chief King, it was moved on a motion made by Comrs. Nicoletti/McCarthy to appoint Anthony Ciancio, Jr and Stephen Burke, Sr. Safety Officers for 2007. MC.

It was moved on a motion made by Comrs. McCarthy/Deegan that the regular monthly meeting of the Board of Fire Commissioners take place on the second Wednesday of each month at seven-thirty pm at 330 Columbus Avenue. MC.

It was agreed by the Board of Fire Commissioners to review current Board policies, leases, and contracts at an upcoming workshop meeting.

It was moved on a motion made by Comrs. McCarthy/Deegan to accept the Chief's Report for the year 2006 as read. MC. Activity Report for the year 2006: 382 alarms for 5,726 man hours; 65 dept. drills for 2,620 man hours; 115 company drills for 2,312 man hours; 28 meetings for 1,237 man hours; 217 trainings for 1,989 man hours; 86 misc. for 2,113 man hours; 5 standbys for 437 man hours. TOTAL 16,434 man hours. MC.

With no other business to come before the Board, it was moved on a motion made by Comrs. Nicoletti/Deegan that the Organizational Meeting be adjourned at 8:06pm. MC.

Respectfully submitted,

Kristen M. Ciancio
District Secretary-Treasurer

The Regular Monthly Meeting of the Board of Fire Commissioners for January 10, 2007

The regular monthly meeting of the Board of Fire Commissioners for January 10, 2007 was convened by Commissioner Hoffarth at 8:06pm.

In attendance were Comrs. Deegan, Hoffarth, McCarthy, and Nicoletti, Chiefs King and Oudeheusden, Financial Consultant Butler, and Secretary-Treasurer Ciancio.

Correspondence: 1) A letter from David DiPrinzio regarding the resignation in good standing of firefighters, John DiBetta, Christopher Glass, and Daniel Hall; 2) A letter from William N. Young, Jr. regarding Commissioner Hoffarth's use of the District vehicle and his reimbursement for mileage, insurance, and wear and tear on the car.

It was moved on a motion made by Comrs. McCarthy/Deegan to accept as read the Treasurer's Report, the bills submitted for payment be approved, and transfers executed. MC.

FINANCIAL REPORT:

Balance Forward	\$ 1,359.02
Deposits	\$ 946.00
Transfers	\$11,000.00
Vouchers	\$10,353.95
Voided Check #4409	<u>\$ 235.00</u>
CLOSING BALANCE	\$ 3,186.07

STATUS OF ACCOUNTS:

Regular Checking	\$ 3,186.07
Fire District Money Market	\$100,177.62
Capital Reserve Money Market	\$553,629.35
Building Reserve Money Market	\$ 75,536.43
Repair Reserve Money Market	<u>\$ 32,262.06</u>
TOTAL	\$764,791.53

CHECKS:

4393 Verizon	\$ 137.32
4394 Verizon Wireless	\$ 128.76
4395 AAA Emergency	\$ 248.00
4396 Hawthorne Fire District	\$ 1,044.87
4397 Valhalla Deli	\$ 116.20
4398 Michael G Grieco	\$ 185.00
4399 Xerox Corporation	\$ 202.15
4400 Staples Credit Plan	\$ 46.95
4401 Comptroller	\$ 486.77

4402	American Express	\$ 131.60
4403	Eben Turnure	\$ 104.82
4404	Silvio's Ristorante	\$ 171.89
4405	Hummel & Butler CPA's	\$ 5,370.21
4406	Pat's Valhalla Deli	\$ 25.00
4407	James Wright	\$ 350.00
4408	Steven Geurds – VP Membership	\$ 30.00
4409	NYS Dept. of Transportation	\$ 235.00 (void)
4410	Verizon	\$ 16.53
4411	NFPA	\$ 150.00
4412	Exxon/Mobil	\$ 279.12
4413	Nextel Communications	\$ 283.76
4414	AFDSNY	\$ 375.00
4415	City of New York	\$ 25.00
4416	NYS Dept. of Transportation	\$ <u>210.00</u>
TOTAL:		\$10,353.95

TRANSFERS:

TO: Checking Acct #670-0672326
FROM: Money Market Acct #670-0184941 \$11,000.00

It was moved on a motion made by Comrs. Deegan/McCarthy to accept the Chief's Report as read. MC. Activity Report for December 2006: 25 alarms for 316 man hours; 7 dept. drills for 276 man hours; 2 company drills for 37 man hours; 2 meetings for 115 man hours; 13 trainings for 222 man hours; 5 misc. for 416 man hours; TOTAL: 1,382 man hours. Chief King reported there was a structure fire on January 6, 2007 at 80 Legion Dr; the Department received mutual aid from the Quad District, Sleepy Hollow, and N. White Plains. Members from both companies attended the tree lighting as well as Santa visits in December. On January 11, members will be attending the Con Ed seminar at Pace University in Pleasantville hosted by the Battalion. On January 13 members will be attending a seminar at Elmsford; Chief King will also be attending, and still needs vouchers for. In December, Chief King, John Salandra from Hawthorne FD, Tom Shennet from Thornwood FD took a Safety Trailer and the options they chose for the trailer were explained to them. New radios are in all the trucks, but the system is not up and running. Inventories have been given to Chief Rogers to compare with the other Quad Districts – after comparison they will look to move forward with the Quad District Special Ops trailer. Chief King reported that he met with Chief Caspari, John Jackson, and Pete Portako at 60 Control to discuss the requirements of the Grasslands contract, next week they will prepare dates and set up training for the drivers of the trailers, also pick a date for a walk-through of the tunnel system, as well as one of the buildings. One of the requirements is 27 members need to be trained on decon., currently there are only 20; the members need 24 hours in class, after the class there will be a decon. drill which is required by the contract as well. There will be a drill in May or June at the Westchester Medical Center which would also serve as Battalion/Quad drill. Commissioner Nicoletti reported a minor injury to Steve Heller at the structure fire on January 6. It was moved on

a motion made by Comrs. McCarthy/Deegan to permit members to attend the seminar in Elmsford at the Westchester Marriott at \$15 per person. MC. Comr. Deegan asked Chief King what the level of training was for the decon. trailer – awareness or operational? Chief King confirmed it was the awareness level.

Comr. Deegan reported that the telescopic spotlight has been repaired on TL-49 and two autobody issues have been taken care of. Comr. Deegan has been in touch with John Orosky at County Control and the SunPro System is ready and Comr. Deegan will be in touch with the people needed to be at the meeting about transitioning from Red Alert to SunPro. Comr. Deegan handed out the 2004 Service Award Audit prepared by Hummel & Butler; the 2005 Service Award Audit will be distributed at the February monthly meeting.

Comr. McCarthy reported that he met with Campbell Supply on January 8 they still not having the correct auto charger for E-84. He also called them to have new shock absorbers put in the door so it doesn't fall down, also wires on E-82 Campbell said were fixed, but were not. Comr. McCarthy reported that he spoke to a boss Galls, Inc. about the shirts we are still owed, and hopefully by the next meeting we will have received the last of the order. Comr. McCarthy was granted permission to purchase two utility bags. Comr. McCarthy asked if anything was being done for fifty-year members. Comr. Hoffarth said a lunch or brunch could be arranged.

Comr. Hoffarth reported that there was a Quad District meeting. He spoke with the architect working on Westchester Community College, but that project is far in the future. He has been working with Captain Bratton on ordering five new sets of gear. Service Award forms have been distributed to the Captains. Michael Grieco worked on the E-82 radio, and is waiting for a bulb on a spotlight that is out; he has an order for a new charger for a hand light on E-84 as well as a bulb for a spotlight; he cannot replace the siren QB21 on E-83, so Ruscon should be called to look at it. Comr. Hoffarth reported that the County radios have been programmed. The website has been updated with all the changes of offices, members quitting and joining, Dan Lester has provided new pictures on the Shaft 18 Drill and various other incidents. A letter was received from the County on the contract, Comr. Hoffarth met with the County on what the District has to do. Comr. Hoffarth reported the only problem was with Christy Lee Percopo not showing up for her physical as scheduled on January 7. The Chief's car is going to be returned on January 11. All the fire alarms are going to be inspected on January 15. Comr. Hoffarth reported that they are in the process of collecting the money from the haz-mat call in August. There was a \$1,000 reduction on the insurance because of the Mini Attack coming off. Comr. Hoffarth suggested that when members use the van, they should fill it with gas and wash it after using it, especially since the credit card is in the van. The portable radios have been ordered for the new system.

Comr. Hoffarth asked Comr. McCarthy if he ever spoke to Meehan about the poles. Comr. McCarthy said he had and that one of the poles was just about ready to break. Comr. Hoffarth is working with Captain Bratton on fitting members masks that have not been assigned to them and is putting the masks together to get to them over the weekend.

Comr. Hoffarth is in the process of receiving OSHA, Service Award, and Scott reports from the Captains.

It was moved on a motion made by Comrs. Deegan/McCarthy to accept the resignation of John DiBetta, Christopher Glass, Daniel Hall, and Lars Leithner, in good standing. MC.

It was moved on a motion made by Comrs. Deegan/Nicoletti to terminate Christy Lee Percopo in bad standing. MC.

Comr. Hoffarth reported that the teleconference would be on March 18, 2007.

Comr. Nicoletti reported that voting machines are available for use at a cost of \$100; he was unsure if that included transportation and set up, and there is write in capabilities.

Chief King reported that the state incident reports are almost finished.

Comr. Hoffarth reported that he is concerned with the fact that no one is looking into the private fire hydrants that are not functioning, i.e. Pepsico. He reported that they've tried get an ordinance passed where the property owner be in touch with the water department to ensure the hydrant is working. Former Chief Pille resolved this issue with Pepsico; Comr. Hoffarth suggested Chief King get in touch with him to find out how he did it.

Comr. McCarthy reported that there will be a County meeting on January 24th. Comr. McCarthy suggested each Commissioner get a set of business cards made up.

With no other business to come before the Board of Fire Commissioners, it was moved on a motion made by Comrs. Nicoletti/McCarthy to adjourn the meeting at 8:47pm. MC.

Respectfully submitted,

Kristen Ciancio
District Secretary-Treasurer