

The Regular Monthly Meeting of the Board of Fire Commissioners for April 11, 2007

The regular monthly meeting of the Board of Fire Commissioners for April 11, 2007 was convened by Chairman Hoffarth at 7:35 pm.

In attendance was Chairman Hoffarth, Comrs. Buonassisi, McCarthy, Nicoletti, Chiefs King and Oudhuesden, Financial Consultant Butler, and Secretary-Treasurer Ciancio.

It was moved on a motion made by Comrs. Nicoletti/Buonassisi to accept the minutes of the regular monthly meeting of the Board of Fire Commissioners for March 14, 2007. MC.

Correspondence: 1) A letter from David DiPrinzio accepting applications for new members Kyle Keegan and Frank Stone; 2) A letter from Charles Groenewegen requesting the Board approve the Plant Sale on May 11th - 13th and for permission to move Engine 81 to 330 Columbus Ave for those days.

It was moved on a motion made by Comrs. McCarthy/Nicoletti to accept the applications for membership for Kyle Keegan and Frank Stone. MC.

It was moved on a motion made by Comrs. Nicoletti/McCarthy to accept as read the Treasurer's Report, that bills submitted for payment be approved, and transfers executed. MC.

FINANCIAL REPORT:

Balance Forward	\$ 2,521.54
Deposits	\$ 6,115.25
Transfers	\$20,000.00
MUNI Now Interest Income	\$ 1,477.58
Vouchers	\$26,402.45
Transfers – MUNI Now to Various	<u>\$ 1,477.57</u>
CLOSING BALANCE	\$ 2,234.35

STATUS OF ACCOUNTS:

Regular Checking	\$ 2,234.35
Fire District Money Market	\$ 54,815.37
Capital Reserve Money Market	\$556,889.59
Building Reserve Money Market	\$ 75,981.25
Repair Reserve Money Market	<u>\$ 32,452.03</u>
TOTAL	\$722,372.59

CHECKS:

4501	Verizon	\$ 139.60
4502	Verizon Wireless	\$ 121.31
4503	Cardmember Service	\$ 297.28
4504	AAA Emergency	\$ 7,759.77
4505	Hawthorne Fire District	\$ 950.84
4506	Charles Stotz, Inc.	\$ 581.87
4507	Michael G. Grieco	\$ 415.00
4508	Con Edison	\$ 1,219.38
4509	Comptroller	\$ 462.99
4510	Nextel Wireless Depo	\$ 15.00
4511	American Express	\$ 2,253.76
4512	MTA – Metro North	\$ 3.00
4513	The Journal News	\$ 73.50
4514	Utica Nat'l Ins. Group	\$ 4,384.00
4515	Int'l Association	\$ 170.00
4516	Hummel & Butler CPAs	\$ 463.97
4517	Ortiz Welding	\$ 70.00
4518	Sunoco	\$ 143.31
4519	Safeguard Business	\$ 113.76
4520	New England Sportswear	\$ 64.00
4521	Verizon	\$ 19.81
4522	Vicki Anderson, Rcvr.	\$ 1,688.33
4523	Marcos Castro	\$ 350.00
4524	American Express	\$ 791.70
4525	Nextel Communications	\$ 336.82
4526	Cablevision	\$ 29.95
4527	Kristen Ciancio	\$ 1,301.25
4528	AFD of the State of NY	\$ 360.00
4529	Andrew Oudhuesden	\$ 55.25
4530	KFC	\$ 85.00
4531	Con Edison	\$ 1,582.00
4532	Dept of Motor Vehicles	<u>\$ 100.00</u>
	TOTAL:	\$26,402.45

TRANSFERS:

FROM:	Money Market Acct #670-0184941	
TO:	Checking Acct #670-0672326	\$20,000.00

FROM:	Checking Acct #670-0672326	\$1,477.58
TO:	Repair Reserve Fund #670-0184887	\$ 60.73
	Capital Reserve Fund #670-0184895	\$1,042.24
	General Fund MMkt #670-0184941	\$ 175.29
	Building Reserve Fund #670-0185042	\$ 142.20
	Service Award – DBP #670-0185441	\$ 15.35
	Service Award – DCP #670-0464375	\$ 3.68
	General Fund MMkt #670-0184974	\$ 37.30
	Service Award – DPB #670-3478466	\$ 0.79

It was moved on a motion made by Comrs. Buonassisi/Nicoletti to accept Chief King's report as read. MC. Activity report for March 2007: 24 alarms for 499 man hours; 3 dept. drills for 142 man hours; 18 company drills for 134 man hours; 2 meetings for 130 man hours; 6 trainings for 49 man hours; 8 misc. for 27 man hours; 1 stand-bys for 69 man hours. TOTAL: 1,050 man hours.

Chief King reported the changes discussed at the meeting with 60 Control were minor – instead of Sleepy Hollow FAST Team it would be Elmsford FAST Team, Fairview to the scene and Sleepy Hollow Ladder stand-by instead of Elmsford and West Harrison on a second alarm. At the same time, there was a 1075 policy instituted for the Grasslands Reservation in the event there was fire during the day. Chief King reported on March 26th the Department participated in a decon preparedness drill at the WMC as part of the Grasslands contract. The result was the fire departments are prepared but the Medical Center is not – the Chief is waiting on a meeting to discuss this issue. Chief King reported on March 26th that Chief Oudheusden, Captain Bratton, Safety Officer Ciancio, and Chief King attended a meeting at 60 Control with regard to the Empire State Games – details are still being planned. Chief King reported the following schedule: July 25th – opening ceremony at Kensico Dam, 6000 athletes, between 9,000 – 14,000 spectators, athletes will be bused in and shuttles from Westchester Community College will bus in spectators, and all traffic into Valhalla will be shut off. There will be fireworks at dusk so the Department's presence will be needed. Broadway in the village of Valhalla will closed to all traffic except emergency vehicles. Chief King reported that firefighters Longo and Theile would be enrolled in a Firefighter I course in late May or early June. Chief King reported there will be a Department meeting on May 10th to inform members of the upcoming events including the Empire State Games. Chief King asked for permission to send one rig from each Company to staff the Little League parade on April 14th. Chief King reported on March 16th there was a stand-by from 8pm-2am for weather related reasons. Chief King reported the letter for John Boccardi from Ossining Fire Department verifying his active firefighter status was received. Chief King gave the Board documentation of John Baker being approved by the Engine Company as a driver and he has been notified to take the Safe Driving course. Chief King reported on April 12th at 7:30pm Hawthorne and Valhalla Fire Chiefs will meet to discuss the changes to dual responses. Chief King reported on April 9th the County toned out drivers from Hawthorne and Valhalla for the trailers as part of the Grasslands contract. Chief King reported there were 30-45 minutes worth of issues with the trailers once Valhalla showed

up to get them to Somers – once the issues were solved, Somers ended up canceling the request anyway. Chief King reported that he and Sal Penelle will be attending a meeting at Blythedale regarding a large addition they are planning – including an access road on the southern end of the property for the Fire Department. Sal also wants to brief the officers at the Officer's meeting at the end of the month on the DEP's development on Walker Rd. Chief King promised he would have the gear sheets from Fire Company #1 by the next Commissioner's meeting.

Chairman Hoffarth suggested that Chief King write-up as well as talk to representatives of DES about the problems with the decon drill to show they were not prepared but the Department is. Comr. McCarthy suggested Chief King do the same thing with the issues that arose with the trailers.

It was moved on a motion made by Comrs. McCarthy/Nicoletti to allow one apparatus from each Company to be used for the Little League Parade. MC.

Comr. Nicoletti reported that badges will be awarded to 50-year members Johanson, Teclaw, and Turnure, and 25-year badge to Greg Pille.

Comr. McCarthy reported he is still having problems with Galls, Inc. regarding the shirts they still owe the Department. Comr. McCarthy reported he took care of the bills with Campbell Supply. Comr. McCarthy reported that the generator at Fire Company #1 was still in progress, the electrician and plumber are looking in to it and the Con Ed is ready to give the permit as soon as they receive a diagram on the cut-off switch of the generator. Comr. McCarthy would like to order a trash pump for Fire Company #1. Comr. McCarthy reported the defibrillator at Fire Company #1 is obsolete – the batteries are not replaceable or rechargeable.

Chairman Hoffarth reported that four new books for the Firefighter I course had to be ordered because the course has changed. Chairman Hoffarth reported that the 30 new Minitor V pagers have been ordered. Chairman Hoffarth reported that the contract from Clean Air to install new exhaust systems have been received and signed and gone through. Chairman Hoffarth reported that new scott bottles have been ordered, the new chairs discussed at the March meeting have been received, firefighter Potenza's new gear has been received, the insurance cards have been received, given to the various companies and put on the district vehicles, and the price for this year remains the same, and the list of knox box locations from the Knox Box Company in the District has been received and handed over to both Chiefs.

It was moved on a motion made by Comrs. McCarthy/Nicoletti to take two District vehicles to Lake Placid on May 5-9. MC.

Chairman Hoffarth reported the Quad District is meeting in Hawthorne on April 26th. Chairman Hoffarth suggested the Board decide if they were going to the Baltimore Conference.

It was moved on a motion made by Comrs. McCarthy/Nicoletti to allow six officials to attend the Baltimore Conference – Commissioners McCarthy, Deegan, Chiefs King and Oudheusden, and SO Ciancio. MC.

Chairman Hoffarth reported that at the last County meeting there was a discussion regarding Yellow Book Audits and the laws that were passed in 2006. It is a different audit than those that Hummel & Butler CPA's handle therefore the District has to choose an accounting firm that handles these audits which cost between \$10,000-\$12,000. It is required by law the District send out at least three request for proposals.

It was moved on a motion made by Comrs. McCarthy/Buonassisi to send out the request for proposals. MC.

It was moved on a motion made by Comrs. Nicoletti/Buonassisi to permit Valhalla Fire Company #1 to raise funds, to use their truck room on May 11-13th for their plant sale and relocate Engine 81 to 330 Columbus Ave during the same time period. MC.

Chairman Hoffarth reported that under new laws, the State Comptroller is potentially offering to run the Service Award Program and suggested at some point it might be worth while to switch the Program over to the State Comptroller's office.

Comr. McCarthy reported the Home Depot card the District has been using is obsolete but it's not necessary to replace it because other District cards could be used. In the event a purchase is made with the another card, the member needs to say its tax exempt and give the phone number of the fire house.

Anthony Matranga reported there was a tax decrease in the Valhalla Fire District budget for 2007 of 6.6%.

Eugene Bratton reported that four or five members of Fire Company #1 pagers are not working and that's why they don't respond to alarms - he would like to know the plan for new pagers. Chairman Hoffarth reported the Officers would get new pagers, provided their pagers work properly, they would be redistributed down the line. Chairman Hoffarth asked Captain Bratton to provide him with a list of members who's pagers are not working.

With no other business to come before the Board of Fire Commissioners, it was moved on a motion made by Comrs. Nicoletti/McCarthy to adjourn the meeting at 8:25pm. MC.

Respectfully submitted,

Kristen Ciancio
District Secretary-Treasurer