

The Regular Monthly Meeting of the Board of Fire Commissioners for May 9, 2007.

The regular monthly meeting of the Board of Fire Commissioners for May 9, 2007 was convened by Chairman Hoffarth at 7:30 pm.

Pledge to the Flag and a moment of silence was held for Ex-Chief/Ex-Commissioner Andrew Campbell who died recently.

In attendance was Chairman Hoffarth, Comrs. Buonassisi, McCarthy, and Nicoletti, Chief King, Asst. Chief Oudheusden, Financial Consultant Butler, and Deputy Treasurer Matranga.

It was moved on a motion made by Comrs. Buonassisi/Nicoletti to accept the minutes of the regular monthly meeting of the Board of Fire Commissioners for April 11, 2007. MC.

Correspondence: 1) A letter from Charles Groenwegen informing the Board of the resignation of Timothy Preble pending the return of his firematic equipment; 2) A letter from Anthony Sutton, Commissioner of the DES along with copies of the 2007 Grasslands Contract; 3) A letter from Michael Volk, Chief of EMS & Communications informing the Board that a majority of the single head mobile radios are installed and that the DES is attempting to secure funding to purchase mobile portable radios and desktop chargers distributed by the Department.

It was moved on a motion made by Comrs. Buonassisi/Nicoletti to accept as read the Treasurer's Report, that bills submitted for payment be approved, and transfers executed. MC.

FINANCIAL REPORT:

Balance Forward	\$ 2,234.35
Deposits	\$ 323.25
Transfers	\$45,000.00
Vouchers	\$32,940.99
Transfers – MUNI Now to Various	<u>\$11,396.12</u>
CLOSING BALANCE	\$ 3,220.49

STATUS OF ACCOUNTS:

Regular Checking	\$ 3,220.49
Fire District Money Market	\$ 612,687.37
Capital Reserve Money Market	\$ 556,889.59
Building Reserve Money Market	\$ 75,981.25
Repair Reserve Money Market	<u>\$ 32,534.65</u>
TOTAL	\$1,281,313.35

CHECKS:

4533	Verizon	\$	79.42
4534	Verizon Wireless	\$	124.54
4535	AAA Emergency	\$	1,149.00
4536	Charles Stotz, Inc.	\$	343.44
4537	Valhalla Deli	\$	96.73
4538	Michael Grieco	\$	328.00
4539	Xerox Corporation	\$	399.30
4540	Town of Greenburgh	\$	987.50
4541	Berger Hardware	\$	160.48
4542	Con Edison	\$	434.26
4543	Comptroller	\$	355.97
4544	Joseph Buonassisi	\$	650.00
4545	Rocco Buonassisi	\$	33.94
4546	Utica National Insurance	\$	4,383.00
4547	Valhalla Fire Co #1	\$	8,592.25
4548	Independent Fire Co.	\$	8,295.25
4549	Pat's Valhalla Deli	\$	42.98
4550	Dean A. Huszar	\$	70.00
4551	NYS DOT	\$	200.00
4552	New England Sportswear	\$	111.20
4553	Verizon	\$	20.22
4554	Campbell Supply Co Inc.	\$	1,271.42
4555	Perfect Computer	\$	357.50
4556	Exxon/Mobil	\$	197.01
4557	Pitney Bowes	\$	140.97
4558	Nextel Communications	\$	305.15
4559	Cablevision	\$	29.95
4560	Andrew Oudheusden	\$	31.46
4561	Espositos	\$	62.50
4562	TZB Music	\$	2,000.00
4563	North Star Medical Group	\$	1,221.00
4564	Hummel & Butler CPAs	\$	<u>466.55</u>
	TOTAL:		\$32,940.99

TRANSFERS:

FROM:	Money Market Acct #670-0184941	
TO:	Checking Acct #670-0672326	\$45,000.00
FROM:	Checking Acct #670-0672326	\$11,396.12
TO:	Defined Benefit Plan Acct #670-3478466	

It was moved on a motion made by Comrs. Nicoletti/McCarthy to accept Chief King's report as read. MC. Activity report for April 2007: 72 alarms for 2547 man hours; 3 dept. drills for 98 man hours; 5 company drills for 170 man hours; 2 meetings for 150 man hours; 4 trainings for 98 man hours; 3 misc. for 10 man hours; 1 stand-by for 155 man hours. TOTAL: 3,228 man hours.

Chief King reported that on April 18 he and Asst. Chief Oudheusden met with Chief from Hawthorne and they agreed on the proposed changes to dual response. They also discussed the dispatch of trailers by 60 Control. Chief King proposed these changes to dual response: car accidents on parkway (currently a dual response) – only 1 dept. necessary unless there is an extrication, ejection, roll over, or multiple cars involved; residential alarms (currently a dual response) – dual if called in by resident or additional info (smoke or fire reported); car fires on parkway proposed to change to 1 department only. Chief King, Asst. Chief Oudheusden, and Comr. Hoffarth also attended a meeting at Blythdale on April 18 regarding the new addition planned for next year. They offered suggestions for hydrants, Siamese connections and went over plans. Chief King attended a meeting at DES on May 2 with Chiefs Salandra and Gasparre and Comr. Jackson regarding a letter Chief King sent requesting SOP's for dispatch of trailers. Most of the issues were resolved and Chief King will have a finalized SOP in the next few days. On May 3 he attended a meeting at the Police Academy regarding the Empire State Games – plans are still a work in progress but is getting closer to being finalized. On May 6 approximately 10 members, E-82 and U-59 assisted with the 5K run sponsored by Mt. Pleasant PD. On May 8 he attended a meeting at 10 Walker Rd, the site of the DEP new ultra violet plant. Chief King reported that on April 15th & 16th the area was hit with a rain storm that produced an unheard amount of rain. The Department responded to approximately 50 alarms in 48 hours. Most of the calls were from residents that woke up to flooded basements and needed assistance. He praised the efforts of the members during that 48 hour period. He reported that after the storm the officers met to discuss the handling of it. The biggest issue they found was how they would remain at a house until the water was removed then they would go to the next call. If there were additional pumps they could start pumps at different houses and return to those houses some time later to pick up the pumps once the water was removed. Chief King proposed the District purchase additional pumps to be stored at 330 Columbus Ave to be used in future incidents such as this, which seem to be more frequent. Chief King requested permission from the Board to allow these apparatus to attend the following parades: May 28, Memorial Day Parade – all apparatus; June 1, Pleasantville Parade – Car 2481, 2482, E-82, TL-49, either R-9 or U-59, June 23, Latham (HVVFA) – Patrol; July 13, Mt Kisco Parade – Car 2481 and 2482, E-82, R-9; Sept. 7, Hawthorne Parade – all apparatus.

Chairman Hoffarth thanked the Chief and Department for the great job done during the storm.

Comr. Buonassisi reported that he had serviced various pieces of Department apparatus and was obtaining prices for batteries for the GEM vehicle.

Comr. McCarthy indicated he was still working on resolving issues with the shirt order with Galls, Inc., that he was attempting to resolve problems with some bills from Campbell Supply, and that he was investigating prices for a new pump for Fire Company #1.

Comr. Nicoletti reported progress.

Comr. Hoffarth reported he sent out RFP's to five accounting firms for a Yellow Book Audit for 2007, as well as a legal notice attempting to attract other CPA firms. In response to a recent State Comptroller's review of Administrative Expenses for Fire Districts, he has developed policies on Inspection Dinners & Refreshments. Copies have been forwarded to Bill Young for his review. Senator Andrea Stewart-Cousins informed members of the Quad Districts who meet with her on April 26th that we would not receive the \$50,000 grant for the Fire Prevention Trailer. The thirty new pagers have been received and will be distributed soon. Insurance checks have been received from both Fire Companies. The Quad Districts decided to request from the Town Board the passage of a Knox Box ordinance. The first quarterly report on the Grasslands Reservation has been send to DES. A meeting was held with representatives of Blythedale to review their plans for a new hospital building. The list of members has been sent to the Town of Mt. Pleasant Parks & Recreation for free pool passes. The Town tax check has been received as well as titles from the DMV for E-82 & U-59.

Chairman Hoffarth requested from Chief King the gear sheets from Valhalla Fire Co #1 which he is still working on.

Financial Consultant Butler mentioned that there would be an Investment Meeting on Monday May 14th at 7:00 pm.

On a motion made by Comrs. Nicoletti/McCarthy it was agreed to purchase a new 2007 Dodge Durango as a Chief's car under State bid not to exceed \$30,000 for the vehicle and accessories. MC.

On a motion made by Comrs. Buonassisi/Nicoletti the 2007 Grasslands contract was approved for signature by the Chairman. MC.

On a motion made by Comrs. McCarthy/Nicoletti it was agreed to spend the \$15,000 State grant for the generator for Valhalla Fire Co #1. MC.

On a motion made by Comrs. McCarthy/Nicoletti it was agreed to permit Comr. Hoffarth, Asst. Chief Oudheusden, and Safety Officer Ciancio to attend the NYS Chief's Annual meeting in Lake George, June 14th-16th. MC.

On a motion made by Comrs. Nicoletti/Buonassisi it was agreed to purchase two AED's at State bid price. MC.

On a motion made by Comrs. Nicoletti/McCarthy it was agreed to permit Car 2481 & 2482 to attend the Hudson Valley Parade in Latham on Saturday June 23rd. MC.

On a motion made by Comrs. McCarthy/Nicoletti, the proposed change to dual response was approved pending Hawthorne Fire District's approval. MC.

It is the intent of the Board of Fire Commissioners to provide the best possible training for its officers and members. Appropriate training is not always readily available in the Metropolitan area or within the State of New York. The Firehouse Expo in Baltimore offers the participants the ability to engage in an array of training, providing options in administration, fire tactics, and fire strategy, along with speakers with a broad range of expertise. This specific type of venue is now readily available, is necessary, is in the public interest, and available during the summer months when firefighter can take several days vacation. This training has the approval of the Chief of the Department, Roger King.

On a motion made by Comrs. McCarthy/Nicoletti, permission is given for the following individuals to participate in the Firehouse Expo in Baltimore 7/27-7/29 – Comrs. Hoffarth, Deegan, McCarthy, and Chief King, Asst. Chief Oudheusden, and Safety Officer Ciancio. MC.

On a motion made by Comrs. Buonassisi/McCarthy, the proposed parade schedule was approved with the promise that TL-49 will immediately return from Pleasantville and appropriate apparatus will return from Hawthorne. MC.

The Board agreed to have a workshop on Thursday May 17th at 7:30pm.

There was a discussion on the need for a new Code of Ethics to conform to the new requirement. Comr. Hoffarth reported he had requested from Counsel Young a draft of one the Board could adopt. Comr. McCarthy reported he had spoken to Counsel Young and one would be forthcoming shortly.

With no other business to come before the Board of Fire Commissioners, it was moved on a motion made by Comrs. Buonassisi/Nicoletti to adjourn the meeting at 8:43pm. MC.

Respectfully submitted,

Kristen Ciancio
District Secretary-Treasurer