

**Minutes of the Regular Monthly Meeting of the Board of Fire Commissioners for  
September 13, 2006**

The regular monthly meeting of the Board of Fire Commissioners was convened by Chairman Buonassisi at 7:40 pm.

In attendance were: Chairman Buonassisi, Comrs. Deegan, Nicoletti, and Hoffarth, Chief Pille, Chief King, Financial Consultant Joseph Butler, and Secretary-Treasurer Ciancio.

It was moved on a motion made by Comrs. Hoffarth/Nicoletti to accept the minutes of the regular monthly meeting of the Board of Fire Commissioners for August 9, 2006. MC.

The legal notice published in The Journal News was read by the District Secretary-Treasurer: Legal notice: the Board of Fire Commissioners of the Valhalla Fire District will hold a public hearing on the proposed 2007 budget on September 13, 2006.

The Public Hearing was declared open by Chairman Buonassisi. The Secretary-Treasurer read off the proposed 2007 budget. The proposed budget for 2007 is \$602,872.00. With no public speakers, a motion was made by Comrs. Hoffarth/Nicoletti to close the public hearing. MC.

Correspondence: 1) A letter from Senator Spano informing the Board that he secured a \$50,000 grant for the Valhalla Fire District as part of the 2006-2007 State Budget for the Quad District Fire Safety Trailer; 2) A letter from the Bank of New York regarding their name change to JP Morgan Chase Bank, NA; 3) A letter from William Young, Jr., Esq. encouraging the adoption of the cellular phone policy; 4) A letter from William Young, Jr., Esq. recommending the Valhalla Fire District not change their annual payments for the Defined Benefit Program; 5) A memo from the Mt. Pleasant Police Department regarding the Emergency Management Council Meeting to be held on September 20, 2006 and the topics of discussion; 6) A letter from Valhalla Fire Co. #1 informing the Board of the resignation of Richard M. Brown, Jr. in good standing; 7) A letter from Scott Campbell of Campbell Supply Co. acknowledging receipt of both Comr. Hoffarth's letters regarding alternator issues.

It was moved on a motion by Comrs. Nicoletti/Deegan to accept as read the Treasurer's Report, that bills submitted for payment be approved, and transfers executed. MC.

**FINANCIAL REPORT:**

Balance Forward	\$ 560.25
Deposits	\$ 236.65
Transfers	\$106,000.00
MUNI Now Interest Income	\$ 4,911.43
Vouchers	\$ 3,470.00
Vouchers	\$ 41,831.27
Voided Checks	\$ 1,075.50

Transfers – Service Award	\$ 63,657.68
DM	\$ 60.50
Transfers – MUNI Now Interest	\$ 2,460.96
Closing Balance	\$ 1,303.42

STATUS OF ACCOUNTS:

Regular Checking	\$ 1,303.42
Fire District Money Market	\$200,203.50
Capital Reserve Money Market	\$546,494.94
Building Reserve Money Market	\$ 74,562.99
Repair Reserve Money Market	<u>\$ 31,846.29</u>
TOTAL:	\$854,411.14

CHECKS:

4225	Galls Inc.	\$ 3,470.00
4226	Verizon	\$ 136.49
4227	Verizon Wireless	\$ 123.44
4228	Cardmember Service	\$ 478.42
4229	AAA Emergency	\$ 9,165.55
4230	Charles Stotz, Inc.	\$ 95.60
4231	Fire Systems, Inc.	\$ 217.00
4232	Michael G. Grieco	\$ 595.00
4233	Xerox Corporation	\$ 199.65
4234	Staples Credit Plan	\$ 78.45
4235	Family Medical Care PC	\$ 3,193.00
4236	Berger Hardware	\$ 37.70
4237	Comptroller	\$ 316.90
4238	The Journal News	\$ 88.24
4239	Utica Nat'l Ins Group	\$ 4,130.00
4240	Anthony Matranga	\$ 6.08
4241	Valhalla Fire Co. #1	\$ 8,345.00
4242	Independent Fire Company	\$ 8,045.00
4243	Pat's Valhalla Deli	\$ 149.57
4244	Dean Huszar	\$ 319.00
4245	Sunoco	\$ 52.23
4246	Shell Oil Co.	\$ 57.53
4247	Welding Equipment	\$ 62.50
4248	NYS Dept of Transportation	\$ 100.00
4249	New England Sportswear	\$ 374.65
4250	Verizon	\$ 15.60
4251	Our Designs Inc	\$ 183.45
4252	Exxon/Mobil	\$ 515.23

4253	Underwriters Lab.	\$	875.00
4254	American Express	\$	153.12
4255	Nextel Communications	\$	340.42
4256	Assoc. of FD of Westch.	\$	200.00
4257	Trilex	\$	373.50
4258	Kristen Ciancio	\$	1,301.25
4259	TZB Music	\$	700.00
4260	Ray Murray, Inc.	\$	80.00
4261	Hummel & Butler, CPA's	\$	<u>726.70</u>
	TOTAL:	\$	45,301.27

TRANSFERS:

From Acct: 670-0184941  
 To Acct: 670-0672326 \$106,000.00

It was moved on a motion made by Comrs. Nicoletti/Deegan to accept Chief Pille's report as read. MC. Activity report for August 2006: 42 alarms for 560.5 man hours; 2 Dept. drills for 108 man hours; 8 Co. drills for 157.5 man hours; 2 meetings for 84 man hours; 7 trainings for 60 man hours; 1 misc. for 2 man hours. TOTAL: 972 man hours.

Chief Pille reported that he has a Department meeting planned for September 21 at the Independent Fire Company; the Board is invited to attend. Chief Pille reported that Fire Prevention Day will be October 11; will do all school visits, fire house open house from 5pm-9pm, refreshments will be served. Chief Pille reported that a Knox box was ordered for 15 Skyline Drive, Arcadia Therapeutics. The Department attended the dedication of the Rising Memorial at the Kensico Dam on September 10. The Department also attended the Memorial Service at the Town Community Center on Lozza Drive on September 11. Chief Pille, Roger King, and Eugene Bratton attended the North White Plains Annual Inspection on September 8. Blythdale Children's Hospital asked the Department if they could supply a rig with manpower for a health fair on September 28 for a fire safety demonstration and also on October 18 for fire extinguisher training for their employees. Rescue 9 was requested to be at the Kensico Dam on September 30 for the annual American Heart Association Autumn Walk/Run. Chief Pille is in the process of pre-planning a confined space drill with Echo 3 Construction at the Kensico Dam along with the Greenburgh Confined Space Team; also working on the annual drill with the DEP for Shaft 18 with the County Haz-mat team at the end of October. The Department will attend the County Parade on September 16 in Elmsford. The Engine Company wants to take Engine 83 and 84 Engine 83 will be used for judging. The Captain of the Independent Company wants to take Rescue 9 Utility 59, and Patrol 12. After the Department ends the march, one of the Engines and Rescue 9 will come back first, the remaining Engine and Utility 59 will be kept there for an hour. Quad-District Chiefs' Battalion 11 Meeting was cancelled by Hawthorne; the next meeting is scheduled for the end of October. The Emergency Management Council meeting is planned for September 20; either Chief Pille or Chief King will be attending. Chief Pille has been informed by both Captains that 90% of the members have completed the NIMS 100 and 700; Roger

King held the class for members who hadn't taken the class by the date Chief Pille set; a list is being compiled of those members who have not completed NIMS and will be contacted so they can get it done. Chief Pille met with Blythdale's management and they handed in an evaluation response plan with evacuation plans; they also need what our SOG's for responses to their building in an emergency would be. Chief Pille received an accident report from Michael J. Fox, Jr. that he was responding to an alarm on September 9 and fell off his motorcycle; he had minor injuries and minor damage to his bike, no medical attention was necessary.

Comr. Hoffarth asked Chief Pille who was covering for the Department while the Ladder was attending the County Parade. Chief Pille said Hawthorne was going to cover but because they were also attending the parade, he would have to find out for sure who was going to cover us.

Comr. Deegan reported that he received a preliminary report from Underwriters' Laboratory on the Tower Ladder 49 everything was fine except the relief valve in the bucket on a water pipe which was set at 83 psi- Underwriters and the manufacturer recommends it be set at 160 psi. Comr. Deegan reported that we are in the process of getting the final report from Underwriters and that he has spoken with Campbell Supply about this adjustment and it's very minor and easy to do. It needs to be done in conjunction with pumping water. Tower Ladder 49 is out of service because body work is being done to it, should be back September 16.

Comr. Nicoletti reported the minor accident had by Michael J. Fox, Jr., as told by Chief Pille.

Comr. Hoffarth reported that labels were ordered and received for hand equipment for Independent Fire Co. Comr. Hoffarth reported on the development of the cell phone policy. A letter was sent out to members about the \$200 tax credit passed by the State Legislature. The fit test machine was received. Comr. Hoffarth was in touch with OEM about the FEMA monies. Inventories have been completed on 2481 and 2482. Information has been sent to the webmaster to update our website. There was a \$5,000 grant for gear- Comr. Hoffarth asked both Captains for the names of five members that need new gear. Eight members were sent letters and forms to fill out for the group life insurance policy, indicating beneficiary information, only one was returned. Mini Attack 1 was taken off the insurance policy resulting in a \$1,000 reduction. The District received a Mobil card for use at Stotz Garage. A new inverter was put on Utility 59. Physicals are due for members; dates are open in September and October.

Chairman Buonassisi reported that today the portable pump on E-84 was up and running at Stotz's.

Comr. Hoffarth reported that at the last meeting Chief Pille gave the Board a response sheet that Comr. Hoffarth feels should be approved at some point. Comr. Deegan requested that a change be made and Utility 59 be listed first for a F.A.S.T. Team

response. It was moved on a motion made by Comr. Hoffarth/Deegan to accept the recommendation made by Chief Pille on the apparatus responses as presented. MC.

Comr. Hoffarth asked Chief Pille what the outcome of his meeting with Hawthorne regarding dual response calls. Chief Pille said he had not spoken to them yet because that was on the agenda for the Quad Chiefs Battalion meeting that was cancelled.

It was moved on a motion by Comrs. Hoffarth/Nicoletti to accept the resignation of Richard Brown, Jr. in good standing.

Comr. Hoffarth reported there is a Quad District meeting at 330 Columbus Avenue on September 18.

Comr. Hoffarth reported the Teleconference is going to be October 16. Attendees will be Joseph Butler, Taryn Larkin, Kristen Ciancio, Ralph Nicoletti, Tony Matranga, and Rocco Buonassisi, and Michael Deegan.

It was moved on a motion by Comrs. Hoffarth/Nicoletti to approve 7 District Officials to attend the Teleconference at \$15 per person. MC.

Comr. Hoffarth reported that everyone received the fund raising letter and one minor correction needed. It was moved on a motion by Comr. Hoffarth/Nicoletti to allow the Fund Raising Committee to send out the letter provided the one correction is made. MC.

Comr. Deegan reported that the Department has an opportunity to participate in an extrication seminar given by Ron Moore, contributing editor for Firehouse Magazine on November 4<sup>th</sup> in Sayville, NY; the cost is \$75 per person. It was moved on a motion by Comrs. Nicoletti/Hoffarth to allow up to 15 members to participate in the seminar; and the members would have permission to use the Van and Jeep if the maximum number of people will attend. MC.

Comr. Deegan reported that the building at 330 Columbus Avenue was hit by lightning, damaging both computers and impacting the cascade unit. He would like to replace both computers, with a desktop and a laptop, and get a more substantial surge protector for each unit. The laptop would be used in the office for the fit test and ID card machine, keeping the information on the laptop independent of the information on the desktop. The cost to replace both computers, surge protectors and reconfiguration would be \$3,000.

Comr. Hoffarth asked if it's possible to use the existing computer temporarily for the fit test machine for the next three months. Comr. Deegan did not know if the computer is compatible to run the fit test machine.

Comr. Hoffarth spoke to Michael Grieco about purchasing a lightning rod for the building at a cost of \$125; it was ordered.

It was moved on a motion made by Comr. Hoffarth/Nicoletti to purchase one computer at a cost no more than \$2,000. MC.

Comr. Hoffarth reported that the Association of Fire Districts of Westchester County dinner is on November 17; tickets cost \$150. It was moved on a motion made by Comrs. Hoffarth/Nicoletti to buy five tickets for the Annual Association of Fire Districts dinner. MC.

Comr. Hoffarth reported that he received a copy of the school district cell phone policy and forwarded it to our attorney who said it was a good idea to adopt it as a resolution. It was moved on a motion made by Comrs. Hoffarth/Nicoletti to adopt Resolution 40-cell phone policy. MC.

The Board agreed that the budget meeting would be held on October 5 at 7:30 pm.

With no other business to come before the Board, it was moved on a motion by Comrs. Hoffarth/Deegan to adjourn at 8:45 pm.

Respectfully submitted,  
Kristen M. Ciancio  
Secretary/Treasurer