

The Regular Monthly Meeting of the Board of Fire Commissioners for July 13, 2005

The regular monthly meeting of the Board of Fire Commissioners for July 13, 2005 was convened at 7:30p.m. by Chairman McCarthy following a moment of silence for all personnel of the Armed Services and those killed or injured in the London bombings.

In attendance were: Chairman McCarthy; Comrs. Buonassisi, Nethercott, Nicoletti and Hoffarth; Financial Consultant representative Taryn Larkin; Chief Pille, Assistant Chief King; Deputy Treasurer Matranga and Secretary-Treasurer Deegan.

It was moved on a motion made by Comr. Nicoletti/Nethercott to accept the minutes of the June 8, 2005 regular monthly meeting as read with the correction that the Pleasantville VAC MCI drill has not been cancelled. MC.

Correspondence: 1.) A letter from District Counsel William N. Young, Jr. regarding the age and longevity requirements for the District's Service Award Program; 2.) A letter from the Independent Fire Company requesting permission to relocate Patrol 12 to 330 Columbus Avenue to enable renovations of the firehouse to progress.

It was moved on a motion made by Comr. Nethercott/Buonassisi to accept the Financial Consultant's report as read, all bills submitted for payment be approved and transfers executed. MC.

FINANCIAL REPORT:

Balance Forward	\$11,825.14
Deposits	\$33,133.30
Transfers	\$10,000.00
Vouchers (6/13/05)	\$17,941.18
Vouchers (7/13/05)	\$33,070.83
Safe Deposit Box	\$55.00
Closing Balance	\$3,891.43

STATUS OF ACCOUNTS:

Regular Checking	\$3,891.43
Fire District Money Market	\$92,464.42
Fire District CTF. of Deposit	\$320,000.00
Capital Reserve Money Market	\$34,906.48
Capital Reserve CTF. Of Deposit	\$850,000.00
Building Reserve Money Market	\$1,899.03
Building Reserve CTF. of Deposit	\$60,168.45
Repair Reserve Money Market	\$3,817.80
Repair Reserve CTF. of Deposit	<u>\$22,000.00</u>
TOTAL:	\$1,389,147.61

CHECKS:

June 13, 2005:

3650	KENNETH HOFFARTH	\$117.00
3651	VERIZON	\$26.25
3652	AAA EMERGENCY	\$240.00
3653	VALHALLA DELI	\$170.00
3654	EFFICIENCY PRINTING	\$292.50
3655	AMERICAN EXPRESS	\$1,657.63

3656	UTICA NATIONAL INS GROUP	\$4,273.00
3657	VALHALLA GARDEN CENTER	\$134.20
3658	DEAN HUSZAR	\$175.00
3659	GREG PILLE	\$158.43
3660	OUR DESIGNS, INC.	\$154.95
3661	LAKE ISLE CATERERS	\$8,525.00
3662	CLEAN AIR COMPANY	\$540.00
3663	AMERICAN EXPRESS	\$147.90
3664	GRAYROCK FLORIST	\$50.00
3665	RAMIRO'S CLEANING SERVICE	\$350.00
3666	THE BANK OF NEW YORK	\$189.61
3667	CHARLES STOTZ, INC.	\$387.26
3668	COMPROLLER	\$273.31
3669	SHELL OIL CO.	\$2.22
3670	CAMPBELL SUPPLY COMPANY, INC.	\$292.92

July 13, 2005:

3671	KENNETH HOFFARTH	\$255.00
3672	VERIZON	\$30.86
3673	VERIZON WIRELESS	\$59.54
3674	AAA EMERGENCY	\$1,255.90
3675	HAWTHORNE FIRE DISTRICT	\$855.23
3676	CHARLES STOTZ, INC.	\$75.88
3677	VALHALLA DELI	\$81.00
3678	MICHAEL GRIECO	\$275.00
3679	BERGER HARDWARE	\$93.28
3680	CON EDISON	\$52.71
3681	COMPROLLER	\$329.30
3682	SHELL CREDIT CARD CENTER	\$99.37
3683	AMERICAN EXPRESS	\$990.00
3684	EBEN TURNURE	\$120.91
3685	UTICA NATIONAL INS GROUP	\$4,244.00
3686	HUMMEL & BUTLER, CPA'S	\$437.56
3687	ANTHONY MATRANGA	\$4.65
3688	VALHALLA FIRE COMPANY NO. 1	\$8,102.00
3689	INDEPENDENT FIRE COPMANY	\$7,802.00
3690	THOMAS MCCARTHY	\$255.00
3691	PAT'S DELI	\$137.24
3692	NYS DEPT. OF TRANSPORTATION	\$100.00
3693	NEW ENGLAND SPORTSWEAR	\$489.03
3694	GREG PILLE	\$69.87
3695	VERIZON	\$86.47
3696	PERFECT COMPUTER	\$90.00
3697	EXXON/MOBIL	\$311.42
3698	FIRE ONE	\$2,058.10
3699	NEXTEL COMMUNICATION	\$298.52
3700	MICHAEL DEEGAN	\$1,363.20
3701	CABLEVISION	\$39.95
3702	MT. PLEASANT WATER DISTRICTS	\$40.95
3703	KRISTEN CIANCIO	\$807.15
3704	WESTBROOK MARKETING	\$860.05
3705	ROGER KING	\$273.34
3706	WESTCHESTER COUNTY ACCOCIATION	\$150.00
3708	ESPOSITOS	\$131.00
3709	U.S. TREASURY	\$345.30

TOTAL: (59) \$51,012.01

TRANSFERS:

FROM: General Fund Investor's Choice #677-5662792	
TO: General Fund Investor's Choice #670-0184941	\$100,000.00
FROM: General Fund Investor's Choice #677-5662792	
TO: General Fund Investor's Choice #670-0184941	\$100,000.00
FROM: General Fund Investor's Choice #670-0184941	
Mature on 8/12/05	\$100,000.00
FROM: Capital Reserve & Equip Fund #677-5553187	
TO: Capital Reserve & Equip Fund 670-0184895	\$275,000.00
FROM: Capital Reserve & Equip Fund #670-0184895	
Mature on 11/10/05	\$275,000.00
FROM: Building Reserve Fund #677-5663136	
TO: Building Reserve Fund #670-0185042	\$10,000.00
FROM: Building Reserve Fund #670-0185042	
Mature on 1/10/2006	\$10,000.00

It was moved on a motion made by Comr.Buonassisi/Nethercott to accept the Chief's report as read for July 2005. MC. The Chief's Activity Report for June 2005: 48 Alarms for 1,499 man hrs.; 3 Dept. Drills for 173 man hrs.; 10 Company Drills for 295.5 man hrs.; 2 Meetings for 190 man hrs.; 10 Misc. for 724.5 man hrs. for a total of 2,968 man hours.

Chief reported that there were 24 emergency alarms during a seven-hour period during the storm of 6/29/05. Chief Pille thanked the members for their outstanding response to this emergency and congratulated the members for their professionalism and dedication. Chief Pille reported members responded to the first call during the storm at approximately 1600 hours and the last alarm concluded at 2300 hours. Chief Pille reported several members have attended and are presently attending courses in Fire Fighter Survival and Fire Fighter I. Chief Pille reported he has been in contact with Westchester County's Director of OEM to secure promised equipment for the District. Chief Pille reported the Sun Pro meeting will take place on 7/26/05 at the FTC at 0800 hours. Chief Pille reported he and Assistant Chief King attended the line-of-duty wake in Ossining. Chief Pille reported he has received and is reviewing a Rehab Program proposal which would include members of the Valhalla Fire Squad, Valhalla VAC & Medic as well as exterior firefighters. Chief Pille thanked the commissioners for the insurance rider for 115 and 117 Stevens Avenue for a training drill. Chief Pille reported the Pleasantville VAC MCI drill is still scheduled despite poor attendance at recent preparation meetings. Chief Pille reported he has been in contact with Mt. Pleasant Water District and the Thornwood FD regarding an out of service hydrant at 580 Columbus Avenue. Chief Pille will be in contact with the Chief of the Briarcliff Fire Department to include their frequency on the new radio system if we needed the rehab unit. Chief Pille reported members who participate in the Hudson Valley parade and the Mt. Kisco parades enjoyed themselves and performed well. Chief Pille reported he has not heard any progress on the "Doug Davis" home being made available to the department for training. Chief Pille reported Rescue 9 was out of service while a brake problem was repaired. Comr. Hoffarth congratulated the Chief and members of the Department for their outstanding efforts during the recent storm and that this was emblematic of their response to other such disasters in recent years.

Comr. Buonassisi reported service was completed on Car 2481, wipers replaced on MA-1, Rescue 9 air pressure issue was repaired and parts for the light tower for Rescue 9 have been ordered.

Comr. Nethercott reported TL-49 is scheduled for service and ladder testing on 7/26-27/05. Comr. Nethercott reported that FF K. Nethercott repaired the office computer and installed a new wireless modem. Comr. Nethercott reported the FIT test machine was recently used for 5-6 members as was the I.D./accountability card machine. Comr. Nethercott also indicated a sign in/out and inventory sheets will be used when the machine is used and this must go through him as the facilitator of the machines. Comr. Hoffarth suggested this will be addressed at the next Quad District meeting.

Comr. Nicoletti reported an insurance rider was secured for the training drill at 115-117 Stevens Avenue on July 19, 2005.

Comr. Hoffarth reported the County has contacted the Fire District to both notify and confirm that the new radio system will be installed in District apparatus in the near future. Comr. Hoffarth reported a new mobile phone was installed on Rescue 9. Comr. Hoffarth reported the District's radio license has been received from the FCC. Comr. Hoffarth reported he forwarded to the Safety Officers information on a training course offered by Fire District Mutual Insurance. Comr. Hoffarth indicated the course may be of value to the two Safety Officers. Comr. Hoffarth reported he has distributed the travel documents and reservation materials for the FireExpo Convention in Baltimore Md. Comr. Hoffarth reported a letter from District Counsel William N. Young, Jr, has been sent to former FF Nicholas Pinto requiring he surrender District equipment in his possession. Following the sending of several letters on behalf of the Fire District requesting the County sign the fire protection agreement with the Fire District for the Grasslands Reservation, Comr. Hoffarth reported he will attend and speak at both the Westchester County Board of Legislators upcoming meeting and their Public Safety subcommittee session. Comr. Hoffarth reported he is working with our insurance agent about including the fire squad members in coverage in the group life insurance policy. Comr. Hoffarth informed the Board the fire squad members are covered under all other policies in the event of an incident. Comr. Hoffarth reported that Engine 82 has been removed from the Districts insurance policies and the Ford Explorer will be done shortly. Comr. Hoffarth reported District Counsel William N. Young has sent a letter to the Board explaining the legal options for including the Fire Squad members in the Service Award Program.

Comr. McCarthy reported the Ford Explorer has been sold. Comr. McCarthy reported dress pants ordered for the Fire Squad have not been delivered. Comr. McCarthy reported a hydrant gate has been sent to AAA for repair or to replace depending on the extent of service needed on the old gate. Comr. McCarthy reported damage was sustained to the grill work of the siren on Engine 84 while pushing vehicles off the Taconic Parkway during the recent storm and parts have been ordered to repair the damage.

Comr. Hoffarth reported he has requested Captains of both companies have members examine their new face pieces for cracks. Comr. McCarthy reported he was shown what to look for in examining the face pieces and members should look in the chin area around the manufactures seam, not the temple area.

It was moved on a motion made by Comr. Nethercott/Hoffarth to permit Patrol 12 to relocate to 330 Columbus Avenue to enable renovations of the Independent Fire Company firehouse to progress. MC.

It was moved on a motion made by Comr. Nethercott/Nicoletti to have District Counsel William N. Young draw up a resolution permitting members of the Fire Squad to participate

in the Service Award Program. MC. The resolution will be voted on once the resolution is received from Mr. Young. The resolution will take effect 1/1/06.

It was moved on a motion made by Comr. Nethercott/Hoffarth to approve the following agreement. MC:

WEBSITE MAINTENANCE AGREEMENT

IT IS HEREBY AGREED, by and between the Valhalla Fire District, having its principle place of business at P.O. Box 228, 330 Columbus Avenue, Valhalla, New York 10595, hereinafter referred to as Valhalla Fire District and Greg Herrmann, that

It is the intent of the parties to maintain an official internet website for Valhalla Fire District to improve dissemination of general information to the citizens of the Valhalla Fire District.

It is agreed that Greg Herrmann shall post on Valhalla Fire District's website, information which is forwarded to him for dissemination to the citizens. He shall keep a log of the time that he devotes to the maintenance of the aforementioned website and shall be compensated at the rate of \$20.00 per hour for every hour devoted by him to this project.

It is further agreed that Gregg Herrmann shall not be paid more than \$2,500.00 in any one (1) calendar year for the maintenance of the aforementioned website. If Greg Herrmann's time exceeds one hundred (125) hours in any one (1) calendar year, he agrees to notify Board of Fire Commissioners for authorization to proceed.

This website shall be used for official business of Valhalla Fire District only and shall display the official logo of Valhalla Fire District only. No advertising pop-ups, links, logos or other actions generally identified as advertising, shall be permitted on the Valhalla Fire District website, with the exception of the identification of the site maintainer.

If Valhalla Fire District at any time finds operation of the Valhalla Fire District website to be of deficient quality, or used in a manner inconsistent with the Valhalla Fire District's long history of public service or otherwise prepared, packaged or sold in a manner of violation of this agreement, Valhalla Fire District may notify the site maintainer in writing, of such deficiency and if the site maintainer fails to correct or eliminate such deficiency within thirty (30) days after receipt of such notice, Valhalla Fire District may, at its election, declare the agreement, terminated.

Either party may terminate the agreement upon sixty (60) days, written notice to the other, mail to be addressed of the Valhalla Fire District and/or Greg Herrmann.

This agreement shall continue in full force and effect for one (1) year from the date hereof, unless sooner terminated as provided herein above.

DATED: July _____, 2005

**Agreement Authorized By:
Valhalla Fire District**

Greg Herrmann

It was moved on a motion made by Comr Hoffarth/Nethercott to accept the following resolution. MC:

RESOLUTION 36

Investment Committee – Service Award

It is hereby resolved by the Board of Fire Commissioners of the Valhalla Fire District at its regularly scheduled meeting on the 13th day of July 2005 that;

Whereas, the Board of Fire Commissioners have heretofore established a Service Awards Program for the benefit of the volunteer firefighters of the Valhalla Fire District; and

Whereas, pursuant to said Service Awards Program benefits accrue to an individual until they attain the entitlement age. At the time they attain the entitlement age, they are entitled to received accrued benefits including any interests which may have accumulated to their account during the course of their service to the Valhalla Fire District; and

Whereas, pursuant to the plan, the Trustees are responsible for the management of funds of the Service Award Program and are responsible to pay a benefit upon the program participants entitlement age; it is therefore

Resolved that it is the intention of the Trustees of the Service Award Program to establish an Investment Committee to make recommendations to the Trustees on changing to the program's investment strategy.

The Committee will be composed of two trustees, Fire Districts Secretary-Treasurer, Deputy Treasurer and a program participant. The Service Award Program Auditor, Administrator and Investment Consultant will serve as advisors to the Committee.

The Committee will meet at least twice per year, i.e. at the end of the calendar year and after the program has been certified for the previous year. The Committee will also meet if there have been any negative results or any member of the Investment Committee has a concern.

The Trustees will be notified of the meetings of the Investment Committee if they decide to attend. All actions of the Investment Committee will be reported to the Trustees at their next meeting or if necessary a special meeting will be convened.

The motion was made by Commissioner Nethercott, seconded by, Commissioner Hoffarth, until the following Commissioners voting in the affirmative; Buonassisi, Hoffarth, Nethercott, Nicoletti, McCarthy.

This resolution was adopted at the regular monthly meeting of the Board of Fire Commissioners, Valhalla Fire District, held on the 13th of July 2005.

Comr. Hoffarth reported the next Quad District meeting will be held on 7/18/05 at 7:30pm at the Thornwood Fire Department.

The next Board of Fire Commissioners' work session was tentatively scheduled for August 17, 2005.

It was moved on a motion made by Comr. Hoffarth/Nicoletti to accept the proposal of White Plains Chrysler/Dodge for the repair of the District Jeep and those repairs not to exceed \$5,000.00 and these funds will be withdrawn from the District's Capital Repair Fund account following a permissive referendum. MC.

Following a brief discussion regarding the permitting of members to participate in a Town sponsored confined space training course, it was decided Chief Pille would contact Harry Canniff, Superintendent of Parks and Recreation, to discuss the matter. No other decision was made on this issue.

With no other business to come before the Board of fire Commissioners, it was moved on a motion made by Comr. Nethercott/Buonassisi to adjourn the meeting at 8:40p.m.

Respectfully submitted,

**Michael J. Deegan
District Secretary**