

The Regular Monthly Meeting of the Board of Fire Commissioners for March 8, 2023

The regular monthly meeting of the Board of Fire Commissioners for March 8, 2023 was convened by Chairman Ciancio at 7:30pm.

Pledge to the flag and a moment of silence were held for members of the military, firefighters and Charlie Cassidy.

In attendance was Chairman Ciancio, Comrs. Deegan, Bonanno, Sciliano and Secretary-Treasurer Ciancio.

It was moved on a motion made by Comrs. Deegan/Sciliano to accept the regular monthly meeting of the Board of Fire Commissioners for February 8, 2023. MC.

Correspondence: 1) A letter from VFC #1 accepting the application for membership for Charles Carman; 2) A letter from VFC #1 accepting reinstate past member Jason Vigiletti; 3) A letter from VFC #1 requesting the purchase of a forcible entry training prop; 4) A letter from Independent Fire Co. accepting the application for membership for Carlos Gutierrez Contreras; 5) A letter from the Town hydrants on Ronald Court and in Valhalla Park.

It was moved on a motion to change the order of business by Comrs. McCarthy/Deegan to accept the application for membership for and swear in Carlos Gutierrez, Charles Carman and Jason Vigiletti. MC.

TREASURER'S REPORT

CHECKS:

7037	Kristen Ciancio	\$2,898.36
7038	Kristen Ciancio	2,898.36
7039	Hummel & Butler CPAs	1,295.00
7040	American Express	959.40
7041	Verizon	104.90
7042	Comptroller	557.48
7043	Sign Stop	11.00
7044	Hudson Valley Fire	670.00
7045	VOID	0.00
7046	Comptroller	595.11
7047	Con Edison	1,070.22
7048	Verizon	454.41
7049	Comptroller	446.59
7050	Verizon	89.47
7051	Comptroller	514.97
7052	AAA Emergency Supply	2,016.29

7053	Cablevision	203.01
7054	Fernanda DeCampos	100.00
7055	DeLage Landen Financial	189.00
7056	Elmsford Fire Department	120.00
7057	Emergency Responder Products	300.00
7058	Emergency Services Marketing Corp.	660.00
7059	ESS, Inc.	2,078.71
7060	Thomas Fox	350.00
7061	Michael Grieco	1,225.00
7062	Hudson Valley Fire	366.45
7063	M. Felice Landscaping	775.00
7064	Mt. Pleasant Highway Department	473.93
7065	NuWay Cleaners	1.95
7066	NYS DOT	100.00
7067	Open Systems Metro	1,500.00
7068	Partners in Safety	726.00
7069	Staples	71.11
7070	The Journal News	134.00
7071	WB Mason	366.07
7072	Young, Kelsey, Brown & Stripolli	500.00
7073	American Express	52.42
7074	AT&T Mobility	555.00
7075	Hummel & Butler CPAs	3,611.25
7076	Interstate All Battery	243.90
EFT	US Treasury	2,984.75
EFT	NYS Department of Taxation	641.40
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		32,910.52

FINANCIAL REPORT:

Balance Forward	\$ 25,729.74
Transfers-GF	\$ 32,000.00
Vouchers	\$ 32,910.52
Closing Balance	\$ 24,819.22

STATUS OF ACCOUNTS:

Regular Checking	\$ 24,819.22
Fire District Money Market	\$ 138,023.17
Capital Reserve Checking	\$ 5,484.87
Capital Reserve Money Market	\$2,798,142.06**
Building Reserve Money Market	\$ 421,600.91**
Repair Reserve Money Market	\$ 423,967.00**

TOTAL: \$3,812,037.23

**As of 3/8/23 the February bank statements were not available to complete the account reconciliations. Reconciliations will be available at the April meeting.

SERVICE AWARD PROGRAM:

Service Award Program – DBC	\$1,198,516.53
Service Award Program – DCP	<u>\$ 348,335.69</u>
TOTAL:	\$1,564,852.22

TRANSFERS:

General Fund MMkt Account #8388562 to General Fund Checking Account #8388546	\$ 32,000.00
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It was moved on a motion made by Comrs. Bonanno/Deegan to accept as read the Treasurer’s Report, the bills submitted for payment be approved, and transfers executed. MC. Chairman Ciancio abstained from voting on check #7037 and 7038 as this is his daughter.

SECRETARY’S REPORT

Secretary Ciancio reported 2/16 met with Staples and set up account – most items are on state contract; she and Chairman Ciancio met with a PESH consultant 2/23 and have received and distributed copies of the report of recommendations and requirements to the Board and Chiefs; received reply letter from the Town on hydrants; sent info to appraiser for fixed asset report; 2022 AUD was filed; sent 2022 Service Award certifications to Firefly Admin; requested Resolution 79 – Workplace Violence policy be adopted; worked with the auditor on site 2/27-3/3 – only 3 items left outstanding; 3/9 will meet with NYS Archives Records Advisory officer on district’s current records management; requested the Board adopt a policy to streamline the new member procedure; worked with AT&T Firstnet on account issues.

It was moved on a motion made by Comrs. Deegan/Sciliano to accept the Secretary’s report. MC.

CHIEF’S REPORT

It was moved on a motion made by Comrs. McCarthy/Deegan to accept the Chief’s report for March 2023. MC. Activity report for February 2023: alarms 34 for 338 hours; 3 drills for 90 hours; 2 meetings for 64 hours; 4 training for 47 hours; misc. 10 for 88 hours. Total hours: 627.

Secretary-Treasurer Ciancio read the Chief’s report in his and the Assistant Chief’s absences: requested 25-30 new helmets; requested 5 new SCBA regulators and 5 new facepieces for new VFC #1 members; officers are working on implementing a training and staffing program for the UTV; officers are working to get all members familiarized with Marine 49.

COMMITTEE REPORTS

Comr. Bonanno reported uniforms and badges have been ordered; belts ordered and received; will follow up with Max Casalbore on outstanding members not yet on the accident policy; has not followed up with Max Casalbore on insurance benefit for members over 75.

Comr. Deegan reported he received a proposal for the email migration and implementation; 2022 AUD was submitted; thanked Secretary-Treasurer Ciancio for working with the auditor while they were on-site to complete most required items.

Comr. Sciliano reported progress.

Chairman Ciancio reported the UTV has been received and the Board will create SOP on training and usage; discussed PESH consultant report; sidewalks, lights and tree work project in the Village will begin and go in to the summer; a new gas line will be put in by Independent Fire Co; recommended better records kept on gear; members are able to utilize the forcible entry training prop at Thornwood FD, N. White Plains FD, W. Harrison FD or WC Fire Training Center.

It was moved on a motion made by Comrs. Deegan/Sciliano to adopt Resolution 79 – Workplace Violence. MC.

It was moved on a motion made by Comrs. Bonanno/Deegan to publish a legal notice for KD Systems, Inc. to do the work of email migration and implementation at a cost not to exceed \$5,000.00. MC.

COMMENTS FROM THE FLOOR

- Safety Officer Tom Fox clarified the reason behind the letter again requesting a Forcible Entry training prop.
- Mike Fox Sr. asked how fire districts can push back some on law makers in Albany who are paid and make mandates on volunteers when it's becoming increasingly difficult to recruit and retain members as it is.

With no other business to come before the Board of Fire Commissioners, it was moved on a motion made by Comrs. Bonanno/Sciliano to adjourn the meeting at 8:29pm. MC.

Respectfully submitted,
Kristen Ciancio
District Secretary-Treasurer