

## The Regular Monthly Meeting of the Board of Fire Commissioners for May 10, 2023

The regular monthly meeting of the Board of Fire Commissioners for May 10, 2023 was convened by Chairman Ciancio at 7:30pm.

Pledge to the flag and a moment of silence were held for members of the military, and firefighters.

In attendance was Chairman Ciancio, Comrs. Deegan, Bonanno, Sciliano, Chief McGuinn, Assistant Chief DiPrinzio and Secretary-Treasurer Ciancio.

It was moved on a motion made by Comrs. Deegan/Sciliano to accept the regular monthly meeting of the Board of Fire Commissioners for April 12, 2023. MC.

Correspondence: 1) An invitation from Kensico Cemetery to participate in the Memorial Day tribute to military personnel; 2) An email from Michael Cyrulik of Team Rubicon asking to use the district building facilities to shelter no more than 15 members of the organization 8/11-8/13 when they are in the area for the 'Applied Suicide Intervention and Skills Training' class.

### **TREASURER'S REPORT**

#### **CHECKS:**

7109	Kristen Ciancio	\$2,898.37
7110	Kristen Ciancio	2,898.36
7111	Cablevision	212.46
7112	Con Edison	581.57
7113	VOID	0.00
7114	VOID	0.00
7115	Comptroller	366.63
7116	Verizon	364.21
7117	Verizon	151.96
7118	VOID	0.00
7119	AT&T Mobility – FirstNet	564.65
7120	AAA Emergency Supply	1,349.42
7121	American Express	568.99
7122	Ameritas Life Insurance	8,111.80
7123	Appraisal Affiliates	1,200.00
7124	Noah Belmhanian	350.00
7125	Berger Hardware	86.47
7126	Alex Bonanno	350.00
7127	Joseph Bonanno	350.00
7128	VOID	0.00

7129	VOID	0.00
7130	Cardmember Services	1,323.55
7131	Fernanda DeCampos	200.00
7132	DeLage Landen Financial	189.00
7133	Glen's Towing Inc.	2,782.10
7134	Hummel & Butler CPAs	695.00
7135	Independent Fire Co.	12,311.50
7136	KD Systems, Inc.	4,040.00
7137	Local 21 Pipe Band	1,200.00
7138	McNeil & Company	19,018.00
7139	NYS DOT	100.00
7140	PKF O'Connor Davies LLP	10,500.00
7141	Security World	175.00
7142	The Journal News	78.00
7143	Valhalla Fire Co #1	12,311.50
EFT	US Treasury	2,984.75
EFT	NYS Taxation Department	564.65
		<hr/>
		88,954.69

**FINANCIAL REPORT:**

Balance Forward	\$ 139,815.59
Deposits	\$ 71.11
Vouchers	\$ 88,954.69
Closing Balance	<hr/> \$ 50,932.01

**STATUS OF ACCOUNTS:**

Regular Checking	\$ 50,932.01
Fire District Money Market	\$ 138,057.04
Capital Reserve Checking	\$ 6,328.38
Capital Reserve Money Market	\$2,723,802.78
Building Reserve Money Market	\$ 421,701.41
Repair Reserve Money Market	\$ 424,071.06
TOTAL:	<hr/> \$3,764,892.68

**SERVICE AWARD PROGRAM:**

Service Award Program – DBC	\$1,186,093.76
Service Award Program – DCP	<u>\$ 337,333.18</u>
TOTAL:	\$1,523,426.94

It was moved on a motion made by Comrs. Bonanno/Deegan to accept as read the Treasurer's Report, the bills submitted for payment be approved, and transfers executed.

MC. Chairman Ciancio abstained from voting on check #7109 and 7110 as this is his daughter.

### **SECRETARY'S REPORT**

Secretary Ciancio reported as of 4/14 all outstanding items required to complete the audit have been submitted; published legal notice for RFP for audit services; received and filed all current and former member LOSAP statements – Firefly Admin mailed to members; received list of outstanding items from PESH consultation – Comr. Bonanno will work with companies to resolve; requested that all accidents are reported immediately rather than days or weeks later – blank form can be found on the department website; sent letter to Valhalla School Board on adopting the amended tax exemption for volunteers that is otherwise slated to end December 2025; will forward any webinars received from the insurance company, to Chiefs to share with members; 2<sup>nd</sup> quarter insurance premium due is \$2,407.68 less than 1<sup>st</sup> quarter; reminded Board, officers and members to submit all receipts for purchases made on district credit cards; confirmed that Chief would prefer his personal cell phone number is provided – he indicated the district cell phone is not working; requested permission to take Notary course for \$59 and test for \$75; contacted several departments of the DMV on registration and titling of Polaris UTV as required by NYS for grant reimbursement; 5/8 follow-up call with FEMA that the balance of the funds due are in the final approval stage and should be ready by mid-summer; received RFP from PKF O'Connor Davies.

Chairman Ciancio thanked the Secretary for spending the time on the phone with the DMV to get the information required

It was moved on a motion made by Comrs. Sciliano/Bonanno to accept the Secretary's report. MC.

### **CHIEF'S REPORT**

It was moved on a motion made by Comrs. Deegan/Sciliano to accept the Chief's report for May 2023. MC. Activity report for April 2023: alarms 47 for 629 hours; 4 drills for 90 hours; 2 meetings for 66 hours; misc. 12 for 116 hours; 2 fire prevention for 14 hours. Total hours: 915.

Chief McGuinn reported members participated in a Live Burn drill with other departments around; hose testing was completed; requested ground ladder testing be scheduled; NWPFD is in the process of changing their mutual aid and 1075 SOPs; requested the cascade system be repaired or replaced – members are having difficulty using it; gear washing machine leaks when in use; 10 Engine company radio batteries need to be replaced; requested a 2<sup>nd</sup> computer for use in EOC; will work with both companies for a wish list in preparation of the budget; car 2481 requires service; requested permission to move ahead with accountability tag system purchase; commended members for their work during with the calls during the rain storm/flooding.

Chairman Ciancio addressed the following that was discussed by the Chief:

- Comr. McCarthy is handling the purchase of the door prop

- Comr. Bonanno is handling the elevator course and insurance related to it
- Requested a motion to purchase a new washing machine
- Will purchase the batteries
- Comr. McCarthy will schedule pump and ladder testing
- Requested a motion to purchase accountability tag system

### **COMMITTEE REPORTS**

Comr. Sciliano reported he is working with Comr. McCarthy on the driveway behind the building; thanked the Chief for 5/6 standby at WHFD.

Comr. Bonanno reported he has reviewed and prioritized the outstanding issues on the PESH consultation and suggested a workshop to work with the Board and Chiefs on resolving them; received information for dental and vision plan for members over 75 who don't qualify for the accident insurance benefit.

Comr. Deegan reported Firefly paid out a death benefit that was overlooked by Penflex; Kevin of KD Systems, Inc. met with the Board to discuss the transition from servers to cloud based email and systems; requested permission to replace both computers in the District office – those 2 computers will be repurposed in the EOC and for the FIT test machine.

In Comr. McCarthy's absence, Chairman Ciancio reported he has returned the paperwork required for the property survey for the new driveway behind the building; he will handle the flowers and wreaths for Memorial Day; new engines are tentatively scheduled for delivery in July.

Chairman Ciancio suggested a department meeting on June 5; requested permission for Team Rubicon to use the district building 8/11-8/13; discussed the school tax exemption letter sent to Valhalla school district; will sign off on DEP plan that they completed work on the traffic light before it is turned over to the Town; planned for onsite physicals 2-week nights and 1 full weekend day the week of October 23; commended Chiefs and companies for working together;

It was moved on a motion made by Comrs. Deegan/Sciliano to authorize Secretary-Treasurer Ciancio to attend a Notary Public online training class for \$59.00 then the exam for \$75.00. She will pay for the expenses out of pocket and only be reimbursed once passing the exam. MC.

It was moved on a motion made by Comrs. Deegan/Bonanno to purchase a new washing machine for turnout gear at a cost not to exceed \$6,000.00. MC.

It was moved on a motion made by Comrs. Bonanno/Sciliano to authorize the purchase of the accountability tag system. MC.

It was moved on a motion made by Comrs. Bonanno/Sciliano to authorize the purchase of 2 new computer for the district office at a cost not to exceed \$4,000.00. MC.

It was moved on a motion made by Comrs. Deegan/Sciliano to authorize Chairman Ciancio to work with Team Rubicon using the district building for shelter and facilities 8/11-8/13. MC.

**COMMENTS FROM THE FLOOR**

- Captain Kohany requested a replacement computer for the FIT test machine.
- Hose on ladder requires testing – possibly piggyback off another department having it done

With no other business to come before the Board of Fire Commissioners, it was moved on a motion made by Comrs. Bonanno/Sciliano to adjourn the meeting at 8:39pm. MC.

Respectfully submitted,  
Kristen Ciancio  
District Secretary-Treasurer