

Special Meeting of the Board of Fire Commissioners September 13, 2023 convened at 6:45pm by Chairman Commissioner.

The Board of Fire Commissioners met with attorney Scott Dow of Kornfeld, Rew, Newman and Simeone concerning retaining his legal services as the current district legal counsel will be retiring 1/1/24.

It was moved on a motion made by Comrs. Deegan/Bonanno to approve Scott Dow as District legal counsel. MC.

The Regular Monthly Meeting of the Board of Fire Commissioners for September 13, 2023

The regular monthly meeting of the Board of Fire Commissioners for September 13, 2023 was convened by Chairman Ciancio at 7:30pm.

Pledge to the flag and a moment of silence were held for members of the military, and firefighters.

In attendance was Chairman Ciancio, Comrs. McCarthy, Deegan, Bonanno, Assistant Chief DiPrinzio, and Secretary-Treasurer Ciancio.

It was moved on a motion made by Comrs. Deegan/Bonanno to accept the regular monthly meeting of the Board of Fire Commissioners for August 9, 2023. MC.

Correspondence: 1) A letter from DES Commissioner Wishnie on scheduling a meeting to discuss the ongoing Grasslands issues; 2) A letter from FDM on changing their billing contact along with new cards for any members who get injured during a department incident or non-incident.

TREASURER'S REPORT

CHECKS:

7238	Kristen Ciancio	2,898.37
7239	Kristen Ciancio	2,898.36
7240	M. Felice Landscaping	180.00
7241	AAA Emergency Supply Co.	100.25
7242	Westchester Manor	2,500.00
7243	Con Edison	48.67
7244	Verizon	364.35
7245	AT&T Mobility	606.73
7246	Comptroller	406.27
7247	AAA Emergency Supply Co.	5,764.38
7248	American Express	702.92

7249	Cardmember Services	362.18
7250	Fernanda DeCampos	100.00
7251	DeLage Landen Financial	189.00
7252	Hummel & Butler CPAs	600.00
7253	KD Systems, Inc.	4,448.00
7254	M. Felice Landscaping	180.00
7255	National Standby Repair	538.52
7256	Northshore LIJ	276.31
7257	NuWay Cleaners	36.85
7258	NYS DOT	100.00
7259	Partners in Safety	670.00
7260	Staples	54.98
7261	The Journal News	78.00
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		27,730.29

FINANCIAL REPORT:

Balance Forward	\$	20,837.21
Transfers	\$	35,000.00
Transfers	\$	1,000.00
Vouchers	\$	27,730.29
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Closing Balance	\$	29,106.92

STATUS OF ACCOUNTS:

Regular Checking	\$	29,106.92
Fire District Money Market	\$	1,376,880.40
Capital Reserve Checking	\$	6,490.68
Capital Reserve Money Market	\$	2,713,346.90
Building Reserve Money Market	\$	421,971.14
Repair Reserve Money Market	\$	424,345.31
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TOTAL:	\$	4,972,141.35

SERVICE AWARD PROGRAM:

Service Award Program – DBC	\$	1,207,507.12
Service Award Program – DCP	\$	317,443.04
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TOTAL:	\$	1,524,950.16

TRANSFERS:

CR MMkt Account #8388575		
CR Checking Account #8388614	\$	24,000.00
GF Checking Account #8388546 to GF MMkt Account #8388562	\$	35,000.00

GF MMkt Account #8388562 to

CR MMkt Account #8388575 \$ 45,000.00

GF MMkt Account #8388562 to
DBP Checking Acct #8384181 \$ 55,388.20

It was moved on a motion made by Comrs. Bonanno/McCarthy to accept as read the Treasurer’s Report, the bills submitted for payment be approved, and transfers executed. MC. Chairman Ciancio abstained from voting on check #7238 and 7239 as this is his daughter.

SECRETARY’S REPORT

Secretary Ciancio reported Joe Butler will contact Christine McCabe to cancel service award life insurance policies; updated insurance cards from Fire Districts Mutual for worker’s comp related claims; will file preliminary budget with Town, post on department website, and file preliminary tax cap information through OSC website and post legal notice; worked with Dave Snyder from McNeil & Co. on online training courses available for members and set up all members who have provided email accounts, with access to the website.

CHIEF’S REPORT

It was moved on a motion made by Comrs. Deegan/McCarthy to accept the Chief’s report for September 2023. MC. Activity report for August 2023: alarms 45 for 355 hours; 3 drills for 108 hours; 2 meetings for 68 hours; misc. 12 for 108.50 hours; 1 training for 21. Total hours 661.

In Chief McGuinn’s absence, Asst. Chief DiPrinzio reported 8/2 the department responded to a stuck occupied elevator with Thornwood FD; 8/3 received a call from NYMC Labs & Research on a hazmat spill – unfounded, vented; 9/21 scheduled walk-thru of WMC and will discuss radios not working in the buildings; 10/24 scheduled walk-thru of UV Plant; spoke to DEF rep re household material waste facility; knox box at VOA shelter is damaged, trying to get key card access instead of a physical key; attended a BeeLine bus safety course with Captain Kohany; AAA completed flow testing; engine pump tests completed; 9/16 Hawthorne FD on standby for Inspection; 9/24 Thornwood FD on-call for alarms as several members will be out of town; 10/9 Fire Prevention Week; thanked KD Systems, Inc. for transition the Department to Google Workspace.

Comr. Deegan thanked Asst. Chief DiPrinzio for uploading information into I Am Responding.

It was moved on a motion made by Comrs. Bonanno/Deegan that Asst. Chief DiPrinzio will be acting Chief until Chief McGuinn is back from medical leave. Asst. Chief DiPrinzio is in charge of the entire department until Chief McGuinn is fully back in service. MC.

Comr. Bonanno thanked Asst. Chief DiPrinzio for assuming this role.

There was a discussion on dual response.

There was a discussion on apparatus entering through the rear of the VOA shelter. It was decided that apparatus will only enter the rear of the building due to WCPD are on scene at that location rather than the front. Also, as a safety reminder, members are not permitted to enter the facility without a WCPD escort.

COMMITTEE REPORTS

Comr. McCarthy reported the new siren is fully functioning; estimate received on removing old tower where siren was previously located - \$16,000.00; requested the Secretary contact Con Ed to have power shut off to the old tower; requested permission for 6 members of the truck committee to visit facility in Wisconsin for final inspection of new engines; requested use of district vehicle to get committee to the airport and park there until they return; suggested having the emitter facing Independent Fire Co. disconnected to help ease traffic during a call; 9/5 Clean Air Systems serviced exhaust systems at both companies; requested permission for Stotz to use the District building for bus driver's course 9/21.

Comr. Bonanno reported the preliminary budget is complete, the Secretary-Treasurer will file all paperwork required per the timeline; would like to schedule insurance audit – have insurance brokers meet with the Board to discuss the all of the coverages; recommended The Maxx Agency broker all policies.

Comr. Deegan the technology upgrade is progressing – Google Workspace is functioning; Tony Hill reported there is still 1 Service Award check not cashed.

Chairman Ciancio reported members have the option to have their physicals done on-site during 3 different dates in October; members have signed up to attend UTV training; Firematic repaired an electrical issue on R9; reminder about check payment for Inspection; 12/6 scheduled AED/CPR training that is now required annually; discussed a 3-minute time limit for public to speak during the budget hearing.

It was moved on a motion made by Comrs. McCarthy/Bonanno to authorize 6 members of the truck committee to visit the Seagrave facility in Wisconsin for the final inspection of 2 new engines 9/24-9/26. MC.

It was moved on a motion made by Comrs. Bonanno/Deegan to adopt a 3-minute time limit for the public to speak during the annual budget hearing. MC.

It was moved on a motion made by Comrs. McCarthy/Deegan to authorize use of the district vehicle for the truck committee to get to and from the airport, and leave it there for the duration of the trip 9/24-9/26. MC.

It was moved on a motion made by Comrs. Bonanno/McCarthy to permit Stotz to use the district building for a bus driver course on 9/21. MC.

It was moved on a motion made by Comrs. Bonanno/Deegan to accept the preliminary budget. MC.

With no other business to come before the Board of Fire Commissioners, it was moved on a motion made by Comrs. Bonanno/McCarthy to adjourn the meeting at 8:35pm. MC.

Respectfully submitted,
Kristen Ciancio
District Secretary-Treasurer