

The Regular Monthly Meeting of the Board of Fire Commissioners for November 8, 2023

The regular monthly meeting of the Board of Fire Commissioners for November 8, 2023 was convened by Chairman Ciancio at 7:30pm.

Pledge to the flag and a moment of silence were held for members of the military and firefighters.

In attendance was Chairman Ciancio, Comrs. McCarthy, Bonanno, Sciliano, A/C DiPrinzio and Secretary-Treasurer Ciancio.

It was moved on a motion made by Comrs. Sciliano/Ciancio to accept the minutes of the budget and regular monthly meeting of the Board of Fire Commissioners for October 17, 2023. MC.

Correspondence: 1) Independent Fire Co. supporting Matthew DiPrinzio for Assistant Chief and whomever VFC #1 nominates for Chief in 2024; 2) A letter from VFC #1 supporting John McGuinn and Matthew DiPrinzio for Chief and Assistant Chief in 2024; 3) A letter from VFC #1 accepting the resignation in good standing of Joseph Bracero Jr.; 4) A letter from Westchester County Association of Fire Chiefs on the 2024 renewal dues.

### **TREASURER**

#### CHECKS

7296	Kristen Ciancio	2,898.36
7297	Jeff Studer Lawn Irrigation	137.50
7298	Verizon	365.62
7299	AT&T Mobility	606.73
7300	American Express	135.22
7301	Cardmember Services	651.47
7302	Anthony Ciancio	40.08
7303	Clean Air Company	508.00
7304	Con Edison	129.45
7305	Fernanda DeCampos	100.00
7306	DeLage Landen Financial	189.00
7307	Matthew DiPrinzio	222.81
7308	ESS, Inc.	1,147.64
7309	Michael Grieco	1,293.00
7310	Hawthorne FD	827.95
7311	Hummel & Butler CPAs	695.00
7312	Interstate All Battery	232.47
7313	KD Systems, Inc.	8,896.00

7314	M. Felice Landscaping	180.00
7315	McNeil & Company	19,018.00
7316	Mt. Pleasant Highway Department	673.20
7317	NJG Auto, Ltd	1,255.19
7318	NuWay Cleaners	16.85
7319	NYS DOT	100.00
7320	Partners In Safety	622.00
7321	WPH Physician Associates	1,575.00
EFT	US Treasury	2,984.75
EFT	NYS Taxation Department	641.40
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		46,737.21

**FINANCIAL REPORT:**

Balance Forward	\$	26,971.33
Transfers	\$	45,000.00
<u>Vouchers</u>	\$	<u>46,737.21</u>
Closing Balance	\$	24,971.33

**STATUS OF ACCOUNTS:**

Regular Checking	\$	24,971.33
Fire District Money Market	\$	484,714.24
Capital Reserve Checking	\$	7,914.03
Capital Reserve Money Market	\$	1,639,687.18
Building Reserve Money Market	\$	422,234.77
<u>Repair Reserve Money Market</u>	\$	<u>524,633.44</u>
TOTAL:	\$	\$3,104,155.02

**SERVICE AWARD PROGRAM:**

Service Award Program – DBC	\$	1,162,887.27
Service Award Program – DCP	\$	<u>303,899.59</u>
TOTAL:	\$	<u>\$1,466,786.86</u>

**TRANSFERS:**

General Fund MMkt Account #8388546 to  
 General Fund Checking Account #8388562 \$45,000.00

Capital Reserve MMkt Account #8388575 to  
 Capital Reserve Checking Account #8388614 \$13,000.00

General Fund MMkt Account #8388562  
 Capital Reserve MMkt Account #8388575 \$160,767.00

It was moved on a motion made by Comrs. Bonanno/Sciliano to accept as read the Treasurer's Report, the bills submitted for payment be approved, and transfers executed. MC. Chairman Ciancio abstained from voting on check #7296 as this is his daughter.

### **SECRETARY**

Secretary Ciancio reported a special meeting was held to correct the approved budget; filed tax cap with OSC; filed appropriate budget information with the Town; received and discussed quote from Security World to upgrade CCTV system; applied for grants from Stayin' Alive and NYS Forestry; Joe Butler recommends moving \$70k from DB checking account to the investment account.

It was moved on a motion made by Comrs. Sciliano/McCarthy to accept the Secretary's report. MC.

### **CHIEF**

Secretary-Treasurer Ciancio read the completed activity report for September 2023 as it was not read at the October meeting: 66 alarms for 1,260 hours; 2 drills for 72 hours; 2 meetings for 62 hours; 3 training for 63 hours; 18 misc. for 195 hours; 2 fire prevention for 30 hours. TOTAL HOURS: 1,682

Activity report for October 2023: 32 alarms for 403 hours; 2 drills for 63 hours; 2 meetings for 70 hours; 10 misc. for 105.5 hours; 2 stand by for 10 hours; 16 fire prevention for 128 hours. TOTAL HOURS: 780

Secretary-Treasurer Ciancio read the Chief's in his absence: 10/4 FAST was requested to Mt. Kisco for 2<sup>nd</sup> alarm fire – crews 'softened' with Yorktown FAST; 10/8 FAST was requested to a working fire at Burger King in Elmsford; the department visited schools for Fire Prevention Week and held an open house; E84 and MA1 stoodby for fireworks at Westlake HS; members participated in a walkthrough of the Cat/Del UV Plant; E81 and E82 have been added to the County's CAD; Santa visits scheduled 12/18-12/20; Roger King requested an engine for the Ronald McDonald's Christmas party 12/14.

It was moved on a motion made by Comrs. McCarthy/Sciliano to accept the Chief's report for November 2023. MC.

### **COMMITTEES**

Comr. Bonanno reported progress.

Comr. McCarthy reported both engines are scheduled to be received by the end of the month; residents of Ronald Ct. are scheduled to vote 12/19 on a special water district proposition; working with Jimmy Stone on getting DEF load stored at district building.

Comr. Sciliano reported he received 2 quotes for the new drive; is working with HVAC vendor to set up a date to get a quote for a heating system replacement.

Chairman Ciancio reported he contacted Knox for 2 master keys; cascade was repaired and is working – a new compressor should be purchased; physicals done on-site went very well – would like to set up dates in May and October 2024; ordered elevator tool; waiting for a call back on ordering of 3 EV battery applicator; old gear will be donated – along with any other old equipment available; will order a couple sets of standard size waiters for each apparatus.

It was moved on a motion made by Comrs. Bonanno/Sciliano to approve the recommendation of Joe Butler to move the \$70k balance in the checking account of the Service Award DB Plan to the investment account provided all benefits have been paid for 2023 and after discussing with Comr. Deegan. MC.

It was moved on a motion made by Comrs. McCarthy/Sciliano to accept the resignation of Joseph Bracero, Jr. in good standing. MC.

It was moved on a motion made by Comrs. McCarthy/Bonanno to proceed with the quote from Security World to upgrade the security camera system, pending an outline of what will be done. MC.

**Comments from the floor:**

Capt. McGuinn commented members were pleased with the on-site physicals; requested permission for members to attend a seminar on 11/26 hosted by Thornwood FD with proceeds going to the Sean Carroll Scholarship Memorial - \$40pp will be billed after the event; asked when Board approve Chiefs.

It was moved on a motion made by Comrs. McCarthy/Bonanno to authorize members to attend the Thornwood FD seminar at a cost of \$40pp. MC.

With no other business to come before the Board of Fire Commissioners, it was moved on a motion made by Comrs. Bonanno/Sciliano to adjourn the meeting at 8:10pm. MC.

Respectfully submitted,  
Kristen Ciancio  
District Secretary