

The Regular Monthly Meeting of the Board of Fire Commissioners for August 21, 2024

The regular monthly meeting of the Board of Fire Commissioners for August 21, 2024 was convened by Chairman Bonanno at 7:32pm.

Pledge to the flag and a moment of silence were held for members of the military and firefighters.

In attendance was Chairman Bonanno, Comrs. McCarthy, Ciancio, Sciliano, A/C DiPrinzio and Secretary-Treasurer Ciancio.

It was moved on a motion made by Comrs. Sciliano/Ciancio to accept the minutes of the budget and regular monthly meeting of the Board of Fire Commissioners for July 10, 2024. MC.

Correspondence: 1) A letter from VFC #1 accepting the application for membership for Zachary Gray; 2) A letter from VFC #1 accepting the application for membership for Dylan Gray; 3) A letter from the Town on Toll Brothers project.

It was moved on a motion made by Comr. Sciliano/Ciancio to change the order of business to swear in the new members. MC.

TREASURER

FINANCIAL REPORT (as of 7/10/24):

Balance Forward	\$ 25,317.97
Transfers	\$ 76,000.00
Vouchers	\$ 80,575.74
Closing Balance	\$ 20,742.23

STATUS OF ACCOUNTS:

Regular Checking	\$ 20,742.23
Fire District Money Market	\$1,418,602.15
Capital Reserve Checking	\$ 26,242.93
Capital Reserve Money Market	\$1,615,055.91
Building Reserve Money Market	\$ 408,380.65
<u>Repair Reserve Money Market</u>	<u>\$ 526,718.71</u>
TOTAL:	\$4,015,742.58

SERVICE AWARD PROGRAM:

Service Award Program – DBC	\$1,296,651.79
Service Award Program – DCP	\$ 342,593.54
TOTAL:	\$1,639,245.33

TRANSFERS:

General Fund MMkt Account #8388546 to
General Fund Checking Account #8388562 \$76,000.00

CHECKS

7584	VOID	0.00
7585	VOID	0.00
7586	Kristen Ciancio	\$2,922.61
7587	Kristen Ciancio	2,922.61
7588	Kerry Pipers	600.00
7589	Cablevision	191.89
7590	Con Edison	59.02
7591	Verizon	365.19
7592	AT&T Mobility	607.23
7593	Comptroller	470.82
7594	Verizon	99.00
7595	Verizon	99.00
7596	Cablevision	191.89
7597	American Express	1,088.52
7598	Cardmember Services	1,140.79
7599	911 Safety Equipment	475.00
7600	AAA Emergency Supply Co.	936.32
7601	Ace Tool	358.00
7602	Alpine Software	7,933.00
7603	Berger Hardware	56.67
7604	Fernanda DeCampos	200.00
7605	DeLanden Financial Services, Inc.	189.00
7606	Nicholas DeRubeis	350.00
7607	Executex	34.50
7608	Firefly Admin, Inc.	892.92
7609	Hawthorne FD	794.78
7610	Hudson Valley Fire Equipment, LLC	14,299.79
7611	Hummel & Butler CPAs	600.00
7612	Interstate All Battery Center	205.20
7613	KD Systems, Inc.	4,248.00
7614	M. Felice Landscaping Inc.	180.00
7615	McNeil & Company	50,679.99
7616	NGL Auto Ltd.	1,254.14
7617	NuWay Cleaners	129.55
7618	NYS DOT	100.00
7619	Partners In Safety	249.00

7620	Staples	47.66
7621	Technology Reflections	1,349.50
7622	The Journal News	89.20
7623	Westchester County Assoc. of FD	400.00
7624	WPH Physician Associates	695.00
7625	Con Edison	57.22
7626	Fire District of NY Mutual Insurance Co.	22,874.00
7627	Hummel & Butler CPAs	600.00
DD	Kristen Ciancio	<u>2,918.23</u>
		129,389.06

FINANCIAL REPORT (as of 8/21/24):

Balance Forward	\$ 20,742.23
Deposits	\$ 13,549.79
Transfers	\$ 113,000.00
Vouchers	<u>\$ 129,389.06</u>
Closing Balance	\$ 17,902.96

STATUS OF ACCOUNTS:

Regular Checking	\$ 17,902.96
Fire District Money Market	\$1,306,386.68
Capital Reserve Checking	\$ 9,067.63
Capital Reserve Money Market	\$1,605,935.97
Building Reserve Money Market	\$ 408,602.18
Repair Reserve Money Market	<u>\$ 527,004.44</u>
TOTAL:	\$3,874,900.16

SERVICE AWARD PROGRAM:

Service Award Program – DBC	\$1,306,690.43
Service Award Program – DCP	<u>\$ 345,003.23</u>
TOTAL:	\$1,651,693.66

TRANSFERS:

General Fund MMkt Account #8388546 to
General Fund Checking Account #8388562 \$113,000.00

Capital Reserve MMkt Account #8388575 to
Capital Reserve Checking Account #8388614 \$10,000.00

It was moved on a motion made by Comrs. Sciliano/Ciancio to accept as read the Treasurer's Report for the July and August meetings, the bills submitted for payment be approved, and transfers executed. MC. Chairman Ciancio abstained from voting on check #7584, 7585 and the direct deposit paycheck on 8/15/24 (as we are now using

QuickBooks online, the program does not assign check number to paychecks) as this is his daughter.

SECRETARY

Secretary Ciancio reported a letter was sent to all residents on Columbus Avenue from Stevens to Highclere Lane informing them that the siren was turned back on; storage room door power supply failed, causing it not to lock and was replaced; reminded Board and officers about using tax exempt when making purchases; after several attempts to obtain photos of damage to E81 for the insurance company from Hudson Valley Fire Equipment, referred the rep directly to the vendor and they were able to get what they needed; insurance paid on cancer bill claim, civilian vehicle damaged at a call last year and E81; 7/23 QuickBooks program fully moved to online; had a call with Alpine on cost and advantages of moving program to their cloud service; preliminary budget must be adopted at September meeting; received 4 voicemails from Columbus Avenue residents on the alarm after the letter was sent; had final meeting with FEMA to close out the COVID projects; received insurance payment for E81 and processed and paid repair invoice for Hudson Valley Fire Equipment; received engagement letters from Firefly Admin.

It was moved on a motion made by Comrs. Sciliano/Ciancio to accept the Secretary's report. MC.

CHIEF

Activity report for July 2024: 35 alarms for 453 hours; 7 drills for 135.50 hours; 2 meetings for 60 hours; 1 training for 3 hours; 16 misc. for 249 hours; 2 stand by for 90 hours; 1 fire prevention for 4.5 hours. TOTAL HOURS: 995

Assistant Chief DiPrinzio reported 7/21 the department responded to a FAST call in Elmsford; members participated in the Thornwood FD and Ossining FD parades; live burn drill scheduled 8/22 with Chappaqua and Thornwood FDs; continuing talks with Alpine on expanding our use of their program features; talked to Roger King at WMC and the progress on the new tower and FD access – he is pushing back on the plans for an above ground pipe as it should be underground; working on having Macy Pavilion calls dispatched as 60 Oval Connector not 100 Woods Road; talked to Roger King about WMC purchasing command radios for the department for calls at their buildings; working with Hawthorne FD on resolving apparatus placement confusion at WMC; 60 Control will begin using IAmResponding for notifications; officers now have access to complete fire reports; no notification from the Grasslands Brigade on power loss on Grasslands campus.

It was moved on a motion made by Comrs. Sciliano/McCarthy to accept the Chief's report for August 2024. MC.

COMMITTEES

Comr. Sciliano reported the A/C condenser on the newly installed HVAC system is bad and will be replaced under warranty; training door prop has been delivered; trees will be trimmed in the front of the building.

Comr. McCarthy reported E84 will be at Hudson Valley for recall; oil burners at all locations have been inspected; met with Toll Brothers on Westlake Drive project; requested approval to research and purchase trailer for MA-1.

Chairman Ciancio reported he would like to order 35 new Minitor VII pagers; siren has been adjusted down to 16 seconds from its original 45 seconds; Westchester County Grasslands \$100,000 approved and should be deposited sometime in September – waiting for 2025 IMA; signed radio leasing contract with Goosetown, – will be delivered and installed at the end of September, they will take the 7550 radios; discussed manpower issue and suggested a meeting with officers; builders of project at 75 N. Kensico would like to meet with the Board and discuss plans.

Chairman Bonanno scheduled budget workshop 8/26.

It was moved on a motion made by Comrs. McCarthy/Ciancio to sign the engagement letters for the Service Award plans with Firefly Admin, Inc. MC.

It was moved on a motion made by Comrs. Ciancio/Sciliano to authorize the purchase amount up to \$15,000.00 for the purchase of a trailer for MA-1. MC.

It was moved on a motion made by Comrs. McCarthy/Sciliano to authorize \$20,000.00 for the purchase of 35 pagers. MC.

With no other business to come before the Board of Fire Commissioners, it was moved on a motion made by Comrs. McCarthy/Ciancio to adjourn the meeting at 8:27pm. MC.

Respectfully submitted,
Kristen Ciancio
District Secretary